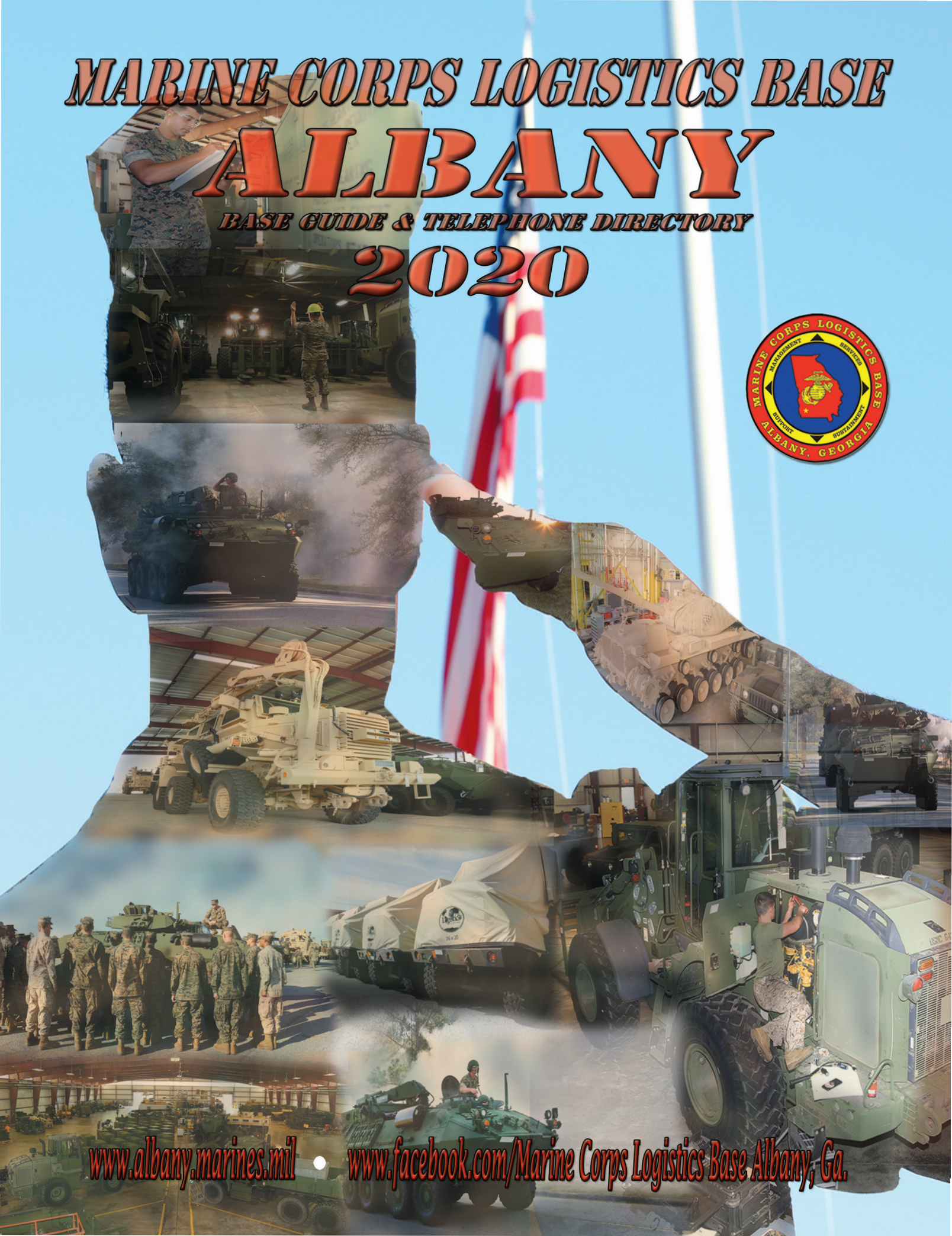


# MARINE CORPS LOGISTICS BASE

# ALBANY

BASE GUIDE & TELEPHONE DIRECTORY

# 2020



[www.albany.marines.mil](http://www.albany.marines.mil)

[www.facebook.com/Marine Corps Logistics Base Albany, Ga.](https://www.facebook.com/MarineCorpsLogisticsBaseAlbanyGa)

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# MCLB ALBANY



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Albany Marine  
 Corps Base

### Command Group

#### Marine Corps Logistics Base Albany, Ga.

Commanding Officer .....	Col. Alphonso Trimble
Executive Director .....	Mr. Leonard Housley
Executive Officer .....	Lt. Col. Joseph Ray
Sergeant Major .....	Sgt. Maj. Jeffrey Young
Communication Strategy Officer .....	Mr. Colie Young
Community Plans & Liaison Officer .....	Ms. Pamela Jackson
Editor, Base Guide .....	Mr. Colie Young
Public Affairs Specialist .....	Ms. Jennifer Parks
Public Affairs Specialist .....	Ms. Re-Essa Buckels
Communication Strategy and Operations Office .....	229-639-5215

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Editorial content prepared and provided by the Communication Strategy and Operations Office at MCLB Albany. All photographs are U.S. Marine Corps photographs unless otherwise indicated. © 2020

# WELCOME LETTER



## MCLB ALBANY

# EVERYTHING WE DO SUPPORTS THE WARFIGHTER

Welcome to Marine Corps Logistics Base Albany, Georgia – home of Marine Corps Logistics Command headquarters. Established as the Marine Corps Depot of Supplies in 1952, the installation covers approximately 3,600 acres of Dougherty County. Based in a region with a rich history, we serve as a platform for military, civilian and contract personnel to ensure ground combat and ground combat support equipment is ready for warfighters overseas when they need it.

Tenant organizations here include Marine Depot Maintenance Command, Marine Force Storage Command, Georgia Army National Guard, Defense Logistics Agency and other tenants. All have a common goal in supporting national defense, or serving Marines, Sailors, veterans and their families.

We have one of the most comprehensive and credible safety programs in the Department of Defense, being one of only five Marine Corps bases recognized as a Voluntary Protection Program Star Site by the Occupational Safety and Health Administration. As we strive to improve on safety and cleanliness, we also make efficient use of our natural resources while conserving energy through awareness.

We received the annual Marine Corps' Ground Safety Warrior Preservation Award four times, the latest in 2017, and the Secretary of the Navy's Energy award a record seven times, with 2019 being our most recent accomplishment in this area.

Various partnerships have assisted our efforts to conserve energy, increase security and reduce cost. Among these are a 44-megawatt solar facility leased to Georgia Power in 2017 that spans 150 acres; a landfill gas-to-energy generator; a borehole thermal control system and a biomass project.

During the summer of 2020, MCLB Albany is expected become a "NetZero" base while also serving as the site for several pilot projects in the Department of Defense including the implementation of 5G capability and a Facility Related Control System.

In times of regional emergencies, MCLB Albany serves as an Incident Support Base for the Federal Emergency Management Agency (FEMA) and a Base Support Installation for the Georgia Army National Guard and the Army Corps of Engineers to provide emergency services to states, cities, and counties in times of natural disasters. The most recent example was Hurricane Michael in October 2018 and Hurricane Dorian in September 2019, after which FEMA and the Army Corps of Engineers focused on power restoration and debris removal in the local and surrounding communities.

The base also serves as a safe haven site for the Marine Corps and other DOD installations when they are in the projected path of severe weather events. During the wrath of Hurricane Dorian, personnel and recruits from Marine Corps Recruit Depot Parris Island evacuated to MCLB Albany – continuing their training until it was safe to return to South Carolina.

Along with its rich history and culture, southwest Georgia has a lot to offer in attractions and recreational amenities. The plentiful activities include boating, fishing, golfing and hunting, as well as festivals celebrating the region's agricultural industry, museums, history sites, parks, and a zoo, to name a few. The base is also located close enough to the coast and the Gulf of Mexico, making it an ideal location for a quiet vacation nearby.

Albany is also home to Albany State University and Albany Technical College, as well as a host of public and private elementary, middle and high schools.

We hope this guide serves you well regardless of your connection to MCLB Albany. Whether you are assigned to the base, a tenant organization, a family member or just passing through, in the end, it is all about the individuals that make the progress at the base possible.

Sgt. Maj. Jeffrey Young and I welcome you to MCLB Albany, where we focus on taking care of our warfighters and our people ... in everything we do.

Alphonso Trimble  
Commanding Officer





## MARINE CORPS LOGISTICS BASE ALBANY

### MISSION

Marine Corps Logistics Base Albany provides efficient facilities, infrastructure and a range of tailored installation support services that enables our tenants to accomplish their assigned missions in support of the warfighter while simultaneously enhancing their quality of life.

MCLB Albany is one of six commands under Marine Corps Installations East, headquartered at Camp Lejeune, N.C. The base supports the warfighter by providing support services to its tenants in a high-quality and cost-effective manner. The primary tenant command, Marine Corps Logistics Command (MARCORLOGCOM), has the mission of repairing and resetting the equipment Marines utilize overseas.

The base is dedicated to the success and welfare of its support commands and agencies, particularly MARCORLOGCOM and its components; Marines, Sailors and other service members and families; civilian personnel; and the surrounding community in Dougherty, Lee and Worth counties.

MCLB Albany, within capabilities, serves as a designated safe haven for the Marine Corps and other Department of Defense agencies within the Southeast and Gulf Coast regions during times of threat and recovery from destructive weather and emergency situations. Base officials are committed to providing service members, civilian-Marines and families a safe and secure environment to work and live in, contributing to their quality of life.

As part of its effort to remain environmentally conscious, ways are being sought to decrease the use of nonrenewable energy sources to increase security and reduce cost. The help of various community partners have allowed projects involving landfill gas generators, a biomass generator, a borehole thermal energy system and a solar facility to be brought to fruition in recent years to achieve the goal of preserving southwest Georgia resources -- and MCLB Albany becoming a "NetZero" base this summer.

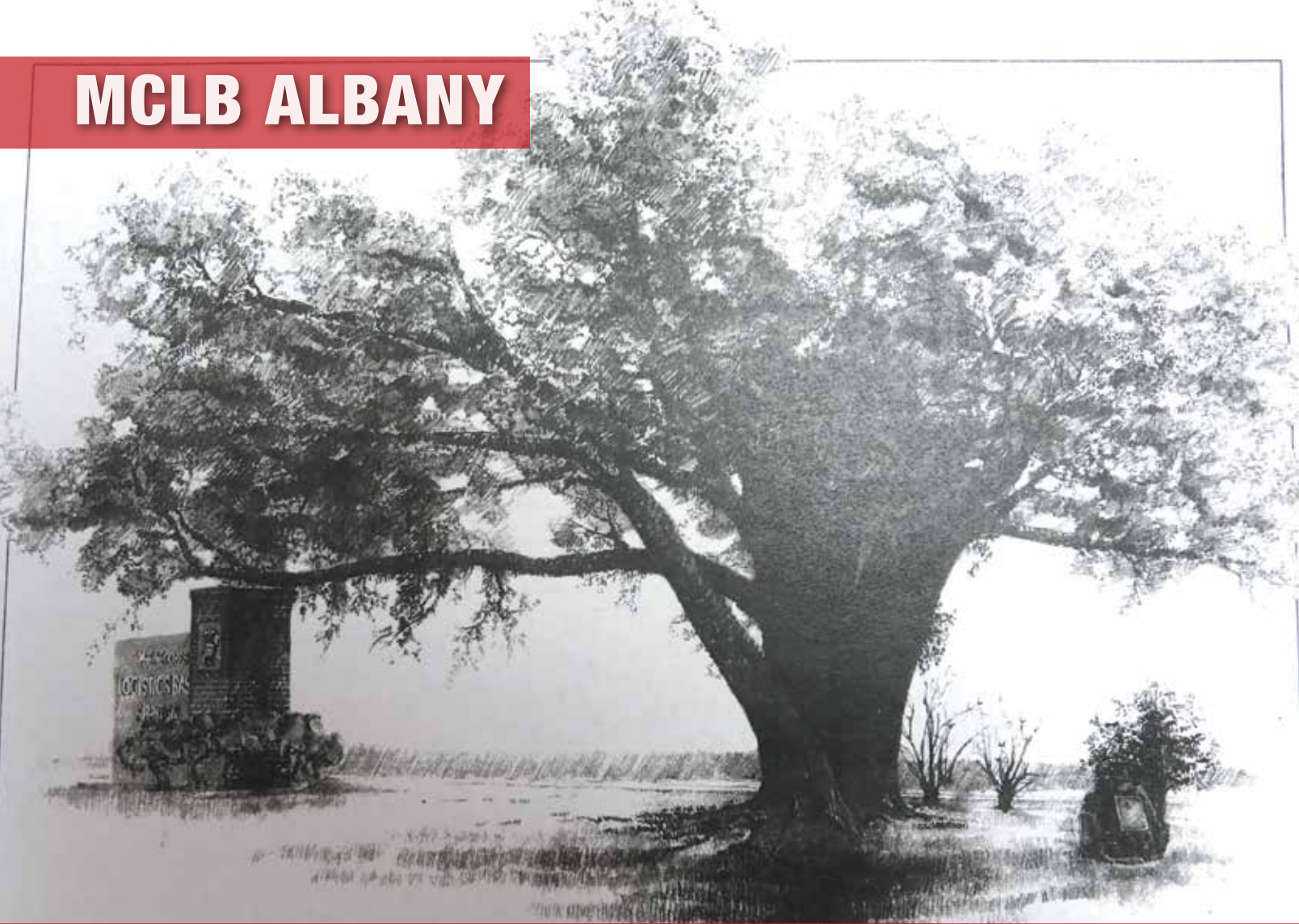
Meanwhile, the base serves as the site of several pilot projects, including the Facility-Related Control System and 5G technology, which will eventually be implemented at other Marine Corps installations to take the Corps as a whole into the future.

While meeting all of these objectives, MCLB Albany reaches out to the surrounding community to find ways to share common goals and values, and build relationships that have a positive impact on the Marine Corps and the community. The connections built are meant to extend far into the future.

### MAJOR TENANT COMMANDS

**Marine Corps Logistics Command**  
**Marine Depot Maintenance Command/Production Plant Albany**  
**Marine Force Storage Command**  
**American Federation of Government Employees, Local 2317**  
**Defense Logistics Agency Disposition Services**  
**Defense Logistics Agency Distribution Albany, Georgia**  
**Defense Logistics Agency-Documents Services**  
**Department of Defense, Defense Security Cooperation Agency**  
**Humanitarian Assistance-Excess Property Program**  
**Detachment 2, Supply Company, Combat Logistics Battalion 453**  
**Georgia Army National Guard**  
**General Account and Repairable Issue Point, Supply Branch,**  
**Marine Forces Reserve G-4**  
**Joint Program Executive Office-Chemical and Biological**  
**Defense Enterprise Fielding and Surveillance Directorate**  
**Marine Corps Systems Command**  
**Naval Facilities Engineering Command**  
**Veterans Administration**

*See pages 29 through 34 for organizations' descriptions.*



## HISTORY OF THE COMMAND

More than 200 Native American artifacts have been found at Marine Corps Logistics Base Albany. They indicate that a Native American hunting ground once stood on the east end of the base. The flint knives, scrapers, drills, agricultural tools, arrowheads and spearheads found are believed by University of Georgia archeologists to be 8,000-10,000 years old.

They are evidence that Native Americans also used the site as a supply and resupply center. Black flint, which comes from North Georgia, has also been found. This discovery suggests that South Georgia Native Americans made the product an early example of commerce in the Southeast.

A large oak tree stands outside the main gate of MCLB Albany, serving as a historical landmark. It is named after Col. A.E. Dubber, who was in charge of planning and construction of the base, then known as Marine Corps Depot of Supplies, Albany, Georgia, from March 1952 to July 1955. Dubber was insistent the construction of the depot be aligned on the tree.

During the depot's construction, the tree became affectionately known as "Dubber's Oak." It remains standing to this day outside MCLB's main gate. On the other side of the gate is an integrated workforce of military and civilian men and women accomplishing the base's mission of supporting organizations that help sustain Marines around the world.

The work done at Production Plant Albany and throughout the base directly and positively contributes to the safety and security of service

members, the community and the nation. These efforts support and defend our warfighters.

The base was commissioned at Marine Corps Depot of Supplies on March 1, 1952, with Brig. Gen. Raymond P. Coffman assuming command. A small contingent of Marines established headquarters in temporary buildings. The depot's name changed two more times before it became Marine Corps Logistics Base Albany on Nov. 1, 1978.

In 2005, the Marine Corps regionalized all its installations, and the organization here was divided into a base command (MCLB Albany) and Marine Corps Logistics Command.

An asset to the Marine Corps Police Department here is the Cpl. Dustin Jerome Lee Kennel, dedicated on March 19, 2010. Lee died of wounds sustained in combat operations in Iraq on March 21, 2007. Attached to MCLB Albany prior to his deployment, Lee joined the Marine Corps in 2003 and trained as a military policeman and dog handler.

Lee's military working dog, Lex, was injured in the attack and later returned to active duty. After petitioning for his adoption, Lee's family was able to take Lex in. Lex remained with the Lee family in Mississippi until his death from natural causes on March 25, 2012. He is known as the first active duty, fully fit military working dog to be granted early retirement in order to be adopted.



# HISTORY OF THE COMMAND

Albany has a rich history of tradition, transitional periods, economic change, prosperity and growth. The base had a \$1.56 billion economic impact to the southwest Georgia area in Fiscal Year 2019 and employs more than 5,000 active-duty military, civilians and contractors. Spanning 3,600 acres, it now supports 40-plus tenant organizations including the Georgia Army National Guard, the Albany Veterans Affairs Community-Based Outpatient Clinic and the Naval Facilities Engineering Command, to name a few.

On Sept. 23, 2011, MCLB and local officials flipped the switch on a \$20 million generator plant designed to produce renewable electric power and steam by burning methane gas generated from a nearby Dougherty County, Georgia landfill. It was the end-product of the Department of Navy's first landfill gas-to-energy partnership developed in December 2009 that included MCLB, Dougherty County and Chevron Energy.

Another milestone was marked at the Naval Branch Health Clinic on Sept. 19, 2014 when Marine Corps, Navy and VA officials celebrated the opening of the VA clinic aboard MCLB Albany. Formerly located on West Broad Avenue in downtown Albany, the VA clinic is now co-located at the Naval Branch Health Clinic on base.



The base was recognized May 5, 2015 by the Occupational Safety and Health Administration for superior excellence in health worker safety and awarded Voluntary Protection Programs (VPP) Star Status, designating the base as a Star site within the Department of Defense.

Additionally, the base has received the annual Marine Corps' Ground Safety Warrior Preservation Award four times, the latest in 2017, and the Secretary of the Navy's Energy Award a record seven times with 2019 as our most recent Energy Award recognition. Various partnerships over the last decade have helped efforts to conserve energy, increase security and reduce cost. They have included a 44-megawatt solar facility leased to Georgia Power in 2017 that spans 150 acres, the landfill gas-to-energy generator, borehole thermal control system and a biomass project.

Superbowl Sunday of 2017, Jan. 22, is known in the Albany area as the date of an EF3 tornado that caused devastation throughout the base and the region. The industrial sector of the installation took a direct hit, which caused more than \$100 million in damage. Power was knocked out, and multiple structures were either damaged or

completely destroyed. The storm packed winds of 150 miles per hour and cut a 71-mile path of destruction.

No deaths or injuries were reported on the installation, but five deaths in the Dougherty County community were associated with the storm.

On Oct. 10, 2018, the base was struck by the eyewall of Hurricane Michael. A Category 4 storm when it made landfall in Mexico Beach, Fla., Michael was a Category 3 hurricane as it came into the heart of southwest Georgia. Installation personnel were tasked with assessing damage and orchestrating cleanup in its aftermath. Damage estimates were at roughly \$40 million, with a devastating impact on the region's agricultural industry.

At the close of 2019, MCLB Albany was serving as the site of several pilot projects including 5G technology and a Facility-Related Control System, which are expected to later be implemented at other Marine Corps installations. MCLB Albany is anticipated to reach "NetZero" status during the summer of 2020 for its energy efficient use.



# HISTORY OF THE COMMAND

## 1952

Base commissioned on March 1, 1952, as the Marine Corps Depot of Supplies.

## 1978

Renamed Marine Corps Logistics Base Albany on Nov. 1, 1978.

## 2002

MCLB Albany celebrated its 50th anniversary on March 1, 2002.

## 2010

MCLB Albany dedicated the Cpl. Dustin Jerome Lee Kennel on March 19, 2010, for the fallen Marine, who died of wounds as a result of action by enemy forces while engaged in combat operations in Iraq on March 21, 2007. Cpl. Lee joined the Marine Corps on Dec. 18, 2003, and was trained as a military policeman.

## 2012

On the seventh anniversary of Hurricane Katrina, more than 3,900 Marines, Sailors and Airmen from Naval Air Station Pensacola, Florida, sought safe haven at MCLB Albany on Aug. 27, 2012, to escape Hurricane Isaac's impending landfall between the panhandle of Florida and the Louisiana Gulf Coast. The displaced military personnel stayed in warehouses during the evacuation and returned home on Aug. 30, 2012.

## 2015

MCLB Albany was formally recognized as a Voluntary Protection Program Star Site during a ceremony, May 5, 2015, at Covella Pond. VPP Star Site status is reserved for employers and workers in private industry and federal agencies who have implemented effective safety and health management systems and maintained injury and illness rates below national Bureau of Labor Statistics averages for their respective industries, according to [www.osha.gov/dcspp/vpp](http://www.osha.gov/dcspp/vpp).

## 2018

On Oct. 10, 2018, MCLB Albany found itself in the eye of Hurricane Michael, a Category 4 storm when it made landfall. Just 19 short months after taking a beating from an EF3 tornado, installation personnel were faced with the daunting task of assessing damages and orchestrating clean up. Officials estimate the damages from Hurricane Michael to be in excess of \$37 million.

## 1976

Marine Corps Supply Center Albany received a redesignation to Marine Corps Logistics Support Base Atlantic on April 1, 1976.

## 1990

On Jan. 17, 1990, the commandant of the Marine Corps directed the base's commanding general to also take on responsibilities of commander, Marine Corps Logistics Bases.

## 2005

The Marine Corps regionalized all installations, and the organization here was divided into a base command and Marine Corps Logistics Command.

## 2011

The Department of the Navy's first landfill gas-to-energy plant opened at the base on Sept. 23, 2011.

## 2014

Marine Corps, Navy and Veterans Affairs officials marked the VA Community-Based Outpatient Clinic's opening with a ribbon-cutting ceremony at MCLB Albany Sept. 19, 2014. The VA clinic, formerly on West Broad Avenue in Albany is now co-located inside the Naval Branch Health Clinic, Albany in Building 7000.

MCLB Albany's officials honored the late Pfc. James Windom — an original Montford Point Marine — during a ceremony, Aug. 28, 2014, at the installation's Chapel of the Good Shepherd.

## 2017

On Jan. 22, 2017 (Superbowl Sunday), MCLB Albany and its facilities took a devastating hit from an EF3 tornado which knocked out power, destroyed several structures and degraded many of the amenities enjoyed by authorized patrons and their families. According to the National Weather Service in Tallahassee, Florida, the tornado packed 150 mph winds and traveled 71 miles. While there were no reported injuries or deaths at MCLB Albany, sadly, five deaths were reported in Dougherty County as a result of the tornado. The tornado struck in the industrial area of the base, causing massive damage to buildings, equipment and critical infrastructure, and leaving in its wake a total of \$100 million in damages.

MCLB Albany was the recipient of the 2017 Marine Corps Ground Safety Warrior Preservation Award for its significant contributions and accomplishments in the field of safety, mishap prevention and force preservation





# MCLB ALBANY

## ON ARRIVAL

### BACHELOR HOUSING

Bachelor officers' quarters and bachelor staff noncommissioned officers' quarters are not available aboard Marine Corps Logistics Base Albany.

Limited space is available at Live Oak Lodge Transient Quarters. Reservations should be made 30 days prior to arrival by calling the front desk at 229-639-5614. Front desk operations close at 4 p.m. daily. Those arriving after hours without reservations should find accommodations off base for the night and call the front desk the following day.

For assistance with locating suitable housing in the local community, call the Housing Referral Office at 229-639-5962.

Bachelor enlisted quarters are available for E-1 through E-5. Personnel should call the assistant bachelor housing manager, in Keefe Hall, Building 7130, at 229-639-7442, or the unaccompanied housing manager at the Live Oak Lodge at 229-639-5614, during regular working hours for assistance.

Service members E-5 and below who arrive in the evening or on the weekend should call the Duty Noncommissioned Officer in Building 7130 at 229-639-6266 for assignment of temporary quarters. On the next business day, they should report to the assistant bachelor housing manager's office in Building 7130 for assignment to permanent quarters.

Limited geographical bachelor quarters exist on base for officers and enlisted personnel. Call the Live Oak Lodge's front desk at 229-639-5614 for availability.

### FAMILY HOUSING

The Housing Office, co-located in the Lincoln Community Center at 12036 Putnam Blvd., is open 8 a.m. to 4:30 p.m. Monday through Friday, except holidays.

All military personnel are required to check into Family Housing upon arrival. Personnel may call the Housing Office at 229-639-5962, DSN 567-5962 or toll free at 800-707-3614.

Visit the website, <https://installations.militaryonesource.mil> for up-to-date housing information. Those with questions or concerns may send an email to [MCLBAAlbanyHousing@usmc.mil](mailto:MCLBAAlbanyHousing@usmc.mil).

### HOUSING REFERRAL PROGRAM

Military orders direct all incoming active-duty personnel, regardless of marital/family status, to report to the Housing Office before making any off-base housing commitments.

All personnel reporting for duty at MCLB Albany must check in with the Housing Referral Service Office, whether or not assistance is requested.

Military personnel who are not eligible for family housing may obtain assistance in locating off-base housing through the Housing Referral Service Office. The program is designed to assist active-duty personnel, civilian employees and military retirees in locating suitable housing in the community.

For more information, call 229-639-5962.

### MILITARY PERSONNEL CENTER

The Military Personnel Center serves as the conduit of administrative functions for commanders, their Marines and family members stationed aboard Marine Corps Logistics Base Albany. It is the initial point of entry/departure for Marines to check in or check out of the base upon assignment/reassignment and separation.

Additionally, it provides numerous services including issuing permanent change of station orders, temporary additional duty orders, processing travel claims, conducting audits, processing correspondence, pay entitlements and recording training events.

Hours are 7:30 a.m. to 4:30 p.m. Monday through Friday. For more information, call 229-639-5103/6549.

## OFF-BASE HOUSING

A good selection of rental property exists in the surrounding community. The rental rate for a typical three-bedroom house with central heat and air conditioning averages \$800 to \$1,200 per month, plus utilities. One-year leases are usually required.

Apartments are one- to three-bedrooms, unfurnished, with six- to 12-month leases, and range from \$400 to \$700, plus utilities. Deposits begin at \$400 and range up to a full month's rent. Utility deposits may be required based on personal credit references. Connection fees are reasonable.

Homes for sale average \$150,000 for a 1,800-square-foot, three-bedroom house with central heat and air.

The Housing Referral Office can assist personnel through personalized counseling and by providing information on military clauses, returns of deposit, landlord-tenant mediation services, local community information and other areas of concern.

## ON-BASE HOUSING

A public-private venture partnership was formed in October 2007 to redevelop the housing units aboard MCLB Albany. The homes on the

base are owned and professionally managed by Lincoln Military Housing.

Inbound personnel should submit a copy of their orders and a DD Form 1746 to the Housing Office as soon as possible. The control date for determining when an individual becomes eligible for placement on the waiting list for family housing will be based on the date of receipt of the member's application for housing. Housing application forms are included in welcome aboard packages sent to inbound personnel. If the form is missing from the package, call the nearest military housing office or the MCLB Albany Housing Office at 229-639-5962 to receive one by mail or fax. Forms may also be downloaded from <https://installations.militaryonesource.mil>.

Once housing applications are processed by the Housing Office, applications will be referred to Lincoln Military Housing, who will contact personnel regarding housing availability and a potential waiting list.

Homes are offered by Lincoln staff. Leases are required with a minimum six-month commitment (continuing to a month-to-month basis after the initial lease is fulfilled), a 30-day written notice prior to vacating a property and include the

military clause in the event early-lease termination is required.

The Lincoln management staff is within the Lincoln Military Housing Community Center at 12036 Putnam Blvd.

## VISITOR CONTROL CENTER; VEHICLE, PET AND WEAPONS REGISTRATIONS Visitor Control Center (VCC)

The Marine Corps Logistics Base Albany Pass and ID Office provides administrative assistance for all service members (active/reserve), retirees and family members of service members, government employees and contractors. The VCC Office is off of Fleming Road, adjacent to the Main Gate in Building 3010, Room 33.

### General Information

The VCC Office hours are 7:30 a.m. to 3:30 p.m. Monday through Friday for registration of vehicles, day passes, 30-day passes, Defense Biometric ID System (DBIDS) and ID cards. The VCC Office is closed the second Thursday of the month from 7:30 a.m. to 1 p.m. for training. The PID Office is closed on federal holidays.

For general administrative requirements, visit Marine Corps Logistics Base Albany's website at [www.albany.marines.mil](http://www.albany.marines.mil). Click on Resources, followed by MCLB Offices and Staff, and then click on Visitor Control Center. Finally, click on whatever service is needed under PID.

To schedule or cancel an online appointment with the Visitor Control Center, visit Marine Corps Logistics Base Albany's website. Click on Resources, followed by MCLB Offices and Staff, and then click on Visitor Control Center. Under the ID card center, click on the blue appointment scheduler link.

### Registration of Motor Vehicles, Motorcycles

Marine Corps installations no longer issue vehicle decals; however, permanently assigned personnel must register their vehicles at the VCC office. The following documents must be presented at the time of registration:

- A valid armed forces military identification card, armed forces spouse's ID card, family member identification card, civilian employee identification card or RAPID-Gate PIV-card.
- A valid state operator's license for the class of vehicle being registered.
- A valid motor vehicle state certification of registration. An applicant who is not the owner of the vehicle may submit a consent to drive form which must be notarized.



- A valid liability insurance policy conforming to the requirements established under Georgia state law.
- If the applicant is a military member younger than the age of 26, a certificate showing completion of military driver's improvement course is required.

Military personnel, younger than 26, are required to participate in a driver's improvement course (Alive at 25), in accordance with Marine Corps Order 5100.19F. The Base Safety Office administers this course.

In addition, the Base Safety Office administers the Motorcycle Safety Course, which is required to register a motorcycle aboard the base for active-duty service members only. The Base Safety Office can be reached at 229-639-7050.

All personnel permanently assigned to MCLB Albany and/or tenant organizations and all civilian employees are required to register their motor vehicles within 30 days of reporting to the installation.

### Sponsorship

Sponsors are responsible for the action of their guests at all times. At no point should a guest be unaccounted for while aboard the installation. Contractors (permanent party) with CAC access may sponsor contractors (business-related) and guests aboard the installation. The following personnel may sponsor individuals aboard the installation:

- Active-duty/retired personnel and their family members may sponsor guests aboard the installation.
- DOD civilians may sponsor contractors (business-related) and guests aboard the installation. Short-term service providers, who require access for less than 72 hours, may be sponsored aboard the installation. Sponsors are required to escort the service providers. Service providers requiring unescorted access will be directed to the Pass and ID Office for vetting and background.
- MCCS employees may sponsor contractors (business-related) and guests aboard the installation. MCCS employees may sponsor non-CAC contractor's family members (spouses and children, if the contractor is deployed and only for the duration of the deployment). In these cases, the family members will need to be vetted.

### Veterans' Administration

All VA patients will be directed through the VA Eligibility Clerk at Building 3010, Room 5 for processing. The following is the procedure for base access:

- The VA Eligibility Clerk will conduct a query to reveal if the veteran has an



outstanding want and warrant, is a registered sex offender or if they are on active probation or parole.

- Once the query is completed and no disqualifiers are revealed, the VA patient will be issued a base hologram which will be affixed on their Veterans' Administration card for the calendar year.
- In the event a VA patient is accompanied by another adult, defined as a person 18 years of age or older, those persons will also be subject to the same vetting requirements as previously stated. If a query of an associate/occupant reveals a disqualifier, current policy procedures are applicable i.e., deny access or detain in the case of a want/warrant.

### Visitor's Pass

All visitors, except those attending command-sponsored events, will obtain a base visitor pass from Pass and ID (during business hours) or

the Main Gate sentry (after business hours). The following credentials are required for issuance of a day-pass:

- A valid federal or state government identification containing a photograph.
- Current/existing state identification and other government-issued IDs are both acceptable forms of credentials.
- If driving a motor vehicle, a valid driver's license, vehicle registration and proof of insurance.

Sponsors are required to identify names, vehicle information, dates of visit and purpose to designed installation personnel when requesting to sponsor an individual(s) aboard the installation. Sponsors are responsible for the conduct of their visitors during their time aboard the installation.

Nongovernmental delivery personnel requiring access to the installation may be issued a pass not to exceed 30 days. Passes may be renewed at 30-day intervals not to exceed six months.

# ON ARRIVAL

Security personnel shall inspect delivery vehicles at the designated commercial entry control point.

To further regulate access control, National Crime Information Center queries shall be conducted of all persons entering the installation, except for command sponsored event attendees. These queries may include driver's license, wants and warrants, and/or criminal history.

Navy Federal Credit Union members who have no other base affiliation will not be allowed to sponsor guests aboard the installation. NFCU members will be allowed access to the credit union only and for the amount of time required to conduct their business upon display of account documentation and obtaining a visitor pass. Base access for nonaffiliated NFCU members shall be limited to business banking hours. In addition, want/warrants inquiries will be conducted on all NFCU members before a day-pass is written.

## Pet Registration

Lincoln Military Housing handles pet registration for housing residents only. New residents are required to provide a picture of their pets, up-to-date shot records and to microchip their pets if they choose to live in on-base housing.

## Weapons Registration

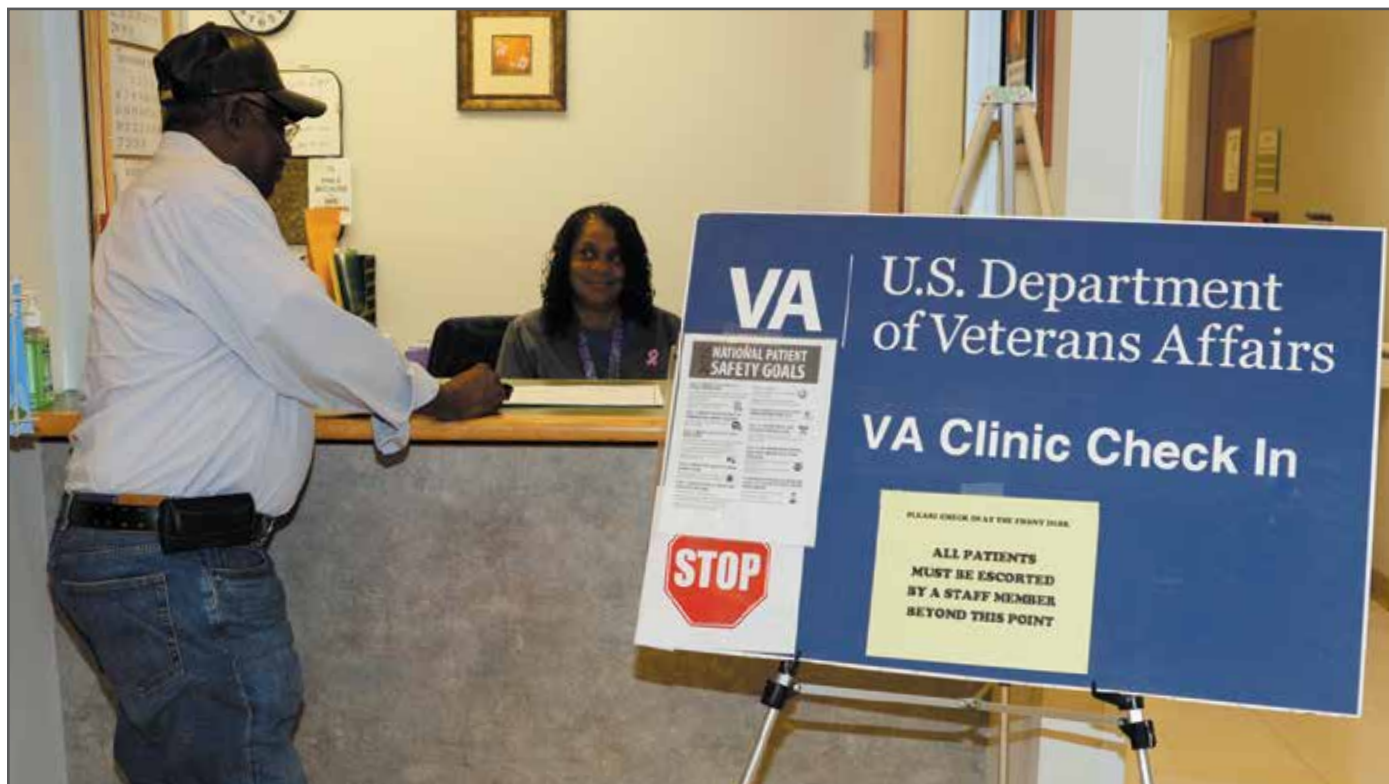
Personnel registering weapons are required to read Marine Corps Logistics Base Albany's Base Order 5530.2, Private Owned Weapons, Ammunition and Explosives. Registrants will be required to fill out a Firearm Regulations Acknowledgement Form and adhere to the following:

- All individuals residing aboard MCLB Albany must register all privately owned firearms with the Pass and ID Office within 10 working days of initially bringing the weapons on base.
- Firearms must be stored in a gun safe or strongbox capable of being locked with

a key or combination lock. Ammunition must be secured separately from firearms in a container capable of being locked with a key or combination lock.

- Under no circumstances will any firearm or ammunition be accessible to children, without close parental supervision.
- All firearms will remain unloaded until actually participating in an authorized recreational shoot or hunting in designated areas.
- When transporting privately owned firearms and ammunition aboard the base, the firearm must be equipped with a trigger lock or cable lock and secured in a locked case/department.
- Under no circumstance will firearms, weapons or ammunition be permanently stored in a privately owned vehicle aboard the base.





- Carrying a concealed weapon is prohibited aboard the base.
- No weapons are allowed in the barracks.

Violation of this order by military personnel is punishable as a violation of Article 92 of the Uniform Code of Military Justice and can subject the violator to court-martial or other judicial or administrative action. Individuals not subject to the UCMJ who fail to comply are subject to adverse administrative action or criminal prosecution as authorized by reference U.S. Navy Regulation 1159 18 U.S.C. 921-929. Violations by other individuals may subject the violator to trial in the federal courts for violation of 18 U.S.C. 921-929.

## TEMPORARY LODGING

On-base transient billeting is limited. Several options are available to inbound and outbound active-duty and Department of Defense civilian families and all personnel on temporary additional duty orders. Live Oak Lodge has four family transient quarters, fully furnished and 22 suites of various configurations available.

The Live Oak Lodge office is at 10308 E. Matthews Blvd. and is open 7:30 a.m. to 4 p.m. Monday through Friday. For reservations, call 229-639-5614 or DSN 567-5614. A credit card is required at the time of reservation. A confirmation

number along with driving directions will be provided via email or fax.

Check-in time is 3 p.m. daily with checkout time at 11 a.m. All homes, rooms and suites have kitchen facilities and are furnished with linens and essential kitchenware.

Free Wi-Fi is provided. Two pet-friendly quarters are available on a limited basis and require an additional \$80 extermination fee.

No vending machines are available at Live Oak Lodge. Laundry facilities are free, but laundry detergent is not provided.

Vending machines are available at Live Oak Lodge between suites B4 and B6 of Building 10202.

## TRANSPORTATION

Commercial bus service is not available between Marine Corps Logistics Base Albany and the city of Albany. The Base Garrison Mobile Equipment Branch provides transportation to and from Albany's Southwest Georgia Regional Airport and the local Greyhound bus station for those going or returning from official travel. This does not include individuals going on leave.

Other bus services are provided for Marines, Sailors and their families stationed at MCLB Albany, and for events in the local area that have been scheduled through the Information, Tickets

and Tours Office, located at the Marine Corps Exchange.

Base taxi services are provided for official use only between 7 a.m. and 3:30 p.m. and exceptions are holidays, weekends and pay-day Friday. Transportation is provided for active-duty and civilian personnel to and from appointments, handling mail runs, light material transporting services and taking persons to and from airports, who are on official temporary additional duty. Taxi services are not to be used for personal use such as transportation to work and lunch breaks.

For taxi services, call the GME dispatcher at 229-639-5665/5639. GME has a dispatcher on duty weekdays from 7 a.m. to 3:30 p.m., except holidays and weekends. For transportation after normal duty hours, call the Officer of the Day at 229-639-5206.

## VETERANS AFFAIRS ELIGIBILITY AND ENROLLMENT OFFICE

The Department of Veterans Affairs Eligibility and Enrollment Office is located off of Fleming Road, adjacent to the Main Gate in Building 3010. The office is open from 8 a.m. to 4:30 p.m. Monday through Friday. A VA representative can be reached by calling 229-639-9600.

# MCLB ALBANY



## SERVICES

### BANKING

The Navy Federal Credit Union has been serving military and civilian employees aboard the base since 2002.

It is the largest credit union in the world, offering an array of products and services from savings accounts to mortgages and everything in between.

Navy Federal Credit Union serves active-duty and retired military personnel, Department of Defense civilian personnel and contractors who work aboard DOD installations, as well as their family members.

Hours are 9 a.m. to 5 p.m. Monday through Friday and 9 a.m. to 1 p.m. Saturday, except federal holidays.

For more information on Navy Federal Credit Union, call toll free 888-842-6328.

### CIVILIAN WORKFORCE DEVELOPMENT DIVISION

The Civilian Workforce Development Division of the Civilian Human Resources-Southeast provides training services to managers, supervisors and employees. Training services include the purchase of training for use on-site and off-site to enhance the performance of employees' daily work functions and the coordination of other mandatory training requirements.

The Civilian Workforce Development Division coordinates programs such as the Civilian Career Leadership Development Program which increases the leadership competencies of civilian employees. Additionally, the Civilian Workforce Development Division manages various training, education and development courses for both civilians and Marines through Headquarters Marine Corps, centrally managed leadership programs designed to develop leadership competencies.

The Civilian Workforce Development Division also manages the Tuition Assistance Program to assist employees with the payment of

college tuition and other fees; it also schedules employees, proctors and coordinates testing services for employees to maintain certifications as required by their positions.

### COMMISSARY

The commissary is in Building 7501 adjacent to the Marine Corps Exchange.

It is open 10 a.m. to 6 p.m. Tuesday, Wednesday and Friday; 10 a.m. to 7 p.m. Thursday; 10 a.m. to 6 p.m. Saturday; and closed on Sunday and Monday.

The commissary offers disabled patrons an opportunity to shop 30 minutes before the store opens and features a wheelchair ramp at the store's entrance, front-of-the-line privileges for the disabled and handicapped-designated service on Lane 3.

The store director, store administrator and department managers can provide information about the many weekly managers' specials. Active-duty and retired military, National Guardsmen and reservists have unlimited commissary shopping privileges, check-cashing privileges, as well as credit and Supplemental Nutrition Assistance Program card use. Average savings customers experience shopping at the commissary can be as much as 30 percent.

Commissary personnel can be reached at 229-435-1721. Patrons may also check out the Defense Commissary Agency website at [www.commissaries.com](http://www.commissaries.com).

For information on the Supplemental Nutrition Assistance Program, call 800-221-5689.

### EQUAL EMPLOYMENT OPPORTUNITY OFFICE

The Equal Employment Opportunity Office administers the Civilian Equal Employment Opportunity Program in accordance with the laws,



directives and policies to prevent discrimination and harassment in the workplace.

The EEO Office's objective is to promote full realization of equal employment opportunity through a continuing affirmative employment program that aims to eliminate barriers that could culminate in discrimination based on factors irrelevant to job performance.

Within the agency, every effort will be made to ensure that all employment decisions and personnel actions, including but not limited to recruitment, selection, training, promotion, transfer and benefits, are administered in conformance with federal statutes and regulations governing equal employment and personnel management.

The EEO is responsible for managing the Affirmative Employment Program, Special Emphasis Program and Federal Sector EEO Complaints Process, and provides leadership in diversity and inclusion to senior management to leverage the broad background and expertise of the workforce to accomplish the agency's mission.

Equal Employment Opportunity (EEO) Model EEO Program also known as Management Directive 715 (MD 715):

- Program elements
  - Demonstrated commitment from agency leadership
  - Integration of EEO into the agency's strategic mission
  - Management and program accountability
  - Proactive prevention of unlawful discrimination
  - Efficiency

- Responsiveness and legal compliance
- Special emphasis programs
  - Outreach
  - Analysis
  - Disability Program
  - Education (special observances)

EEO Complaints Process:

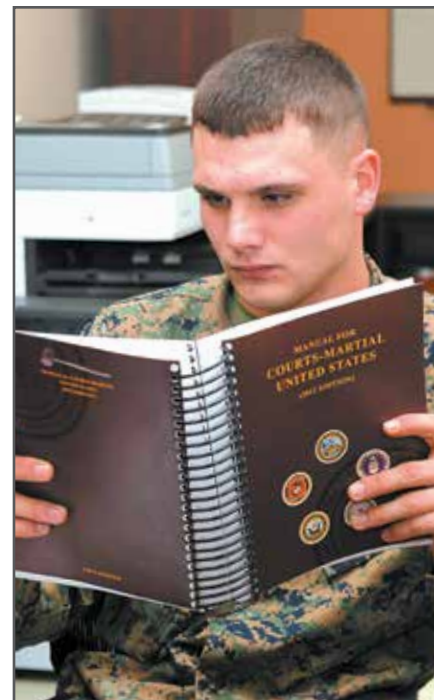
- EEO Laws
  - Equal Pay Act of 1963
  - Title VII of the Civil Rights Act of 1964
  - Age Discrimination in Employment Act of 1967
  - Rehabilitation Act of 1973
  - Civil Rights Act of 1991
  - No FEAR Act of 2002
  - GINA of 2008

A civilian employee, former employee or applicant for employment who believes she or he has been discriminated against because of race, color, religion, sex, national origin, age (40 years or older), physical or mental disability, genetic information or reprisal for prior EEO involvement may file a complaint by contacting an EEO counselor within 45 calendar days following the alleged discriminatory act or personnel action.

For more information or to contact a counselor, call 229-639-5250.

## LABOR/EMPLOYEE RELATIONS DIVISION

The Labor/Employee Relations Division (LERD) of the Civilian Human Resources Office-Southeast provides guidance and advice to managers and supervisors on the



administration of the Master Labor Agreement as well as management and employee rights and responsibilities. Assistance is provided to supervisors in maintaining positive and productive employee relationships and in avoiding unfair labor practices.

Labor/Employee Relations Division also provides assistance to managers and supervisors on matters concerning conduct, disciplinary actions and performance-based actions. Personnel in this division process employee grievances and provide basic guidance and specific contact information for employee benefit matters such as health and life insurance programs, Thrift Savings Plan and retirement.

Labor/Employee Relations Division personnel are available to advise management and employees on concerns regarding the Incentive Awards Program, the Performance Management Program, leave and overtime issues.

To contact LERD, call 229-639-5255.

## LEGAL ASSISTANCE

Legal Assistance is provided for all active-duty and retired service members and their family members.

Walk-ins are welcome for notary public, general and special powers of attorney, and ad valorem tax waivers.

Active-duty military personnel, who register their automobiles in Georgia but are legal residents of another state, may be entitled to a





waiver of Georgia taxes associated with automobile registration.

Legal assistance requiring attorney consultation is by appointment only and will be coordinated through Marine Corps Recruit Depot Parris Island, South Carolina. All appointments will take place at MCLB Albany via phone, video teleconference or in-person with an attorney. MCLB Albany is using MCRD Parris Island to accommodate most legal assistance issues. An attorney from MCRD Parris Island will be detailed to MCLB Albany to assist with any legal assistance issues.

The Legal Assistance Office is in Building 3500, Wing 500, Room 507.

For an appointment, call 229-639-5212.

#### Services Provided:

- Adoption
- Child support
- Consumer problems
- Contracts
- Debt and credit problems
- Immigration advice
- Lawsuit advice
- Living wills
- Name changes
- Notary Public
- Power of attorney
- Probate assistance
- Separation agreement
- Tax assistance
- Wills

## NAVAL BRANCH HEALTH CLINIC, ALBANY

Naval Branch Health Clinic Albany is one of Naval Hospital Jacksonville's five branch health clinics. Our priority is to heal our nation's heroes — Marines, Sailors, Soldiers, Airmen, Guardsmen (active and retired) — and their families.



Our clinic is at Bldg. 7000 (on Radford Blvd.). If you have a primary care manager (PCM) at our branch health clinic, you're part of our Medical Home Port (Olive) team of caregivers. Led by the PCM, the team focuses on meeting your preventive, routine, and urgent needs.

Convenience options include the 24/7 Nurse Advice Line, TRICARE Online Patient Portal, Secure Email Messaging, and Pharmacy Home Delivery.

Naval Branch Health Clinic Albany consistently earns The Joint Commission's Gold Seal of Approval® for Hospital Accreditation, and its Medical Home Port (Olive) team has earned Primary Care Medical Home Certification from The Joint Commission.

#### When arriving aboard MCLB Albany

Update your address (call DEERS at 800-538-9552). Change to a local PCM (call TRICARE at 800-444-5445 or go to <https://milconnect.dmdc.osd.mil>). Register at NBHC Albany's Medical Records. Make an appointment with your new PCM.

#### Getting Care

For appointments, call 229-639-7886, or schedule online at [www.TRICAREonline.com](http://www.TRICAREonline.com).

For clinical advice or help finding urgent care (24/7/365), call the Nurse Advice Line at 800-874-2273. Or for a video chat, visit [www.MHSnurseadvice.com](http://www.MHSnurseadvice.com).

To make appointments online, refill prescriptions online, or connect to secure email

messaging, go to the TRICARE Online Patient Portal at [www.TRICAREonline.com](http://www.TRICAREonline.com). Secure email messaging (for non-urgent emails with your doctor) is also at [www.TOLsecuremessaging.com](http://www.TOLsecuremessaging.com).

To reschedule or cancel an appointment, please call ahead. We recommend 24 hours in advance. This allows us to give your time slot to another patient who needs care.

Your Medical Home Port (Olive) team is focused on your total health and wellness. So it's better positioned than an ER to provide urgent, routine, and preventive care. In a medical emergency, call 911 or go to the nearest emergency room. NBHC Albany does not have an ER.

To help us improve your care experience, please submit an ICE comment at [www.tricare.mil/MTF/Jacksonville](http://www.tricare.mil/MTF/Jacksonville), or contact Customer Relations at 229-639-9535/5540.

Find all of our services and phone numbers on our website at [www.tricare.mil/MTF/Jacksonville](http://www.tricare.mil/MTF/Jacksonville). You can also find our free "NHJax" app on our website.

- **Appointments:** 229-639-7886, or [www.TRICAREonline.com](http://www.TRICAREonline.com)
- **Behavioral Health / Mental Health:** See your Primary Care Manager (PCM) for care or a referral to care.
- **Case Management:** 229-639-8663
- **CO's Care Line:** 904-542-2273
- **Customer Relations:** 229-639-9535/5540
- **Dental:** 229-639-7871
- **Emergency & Urgent Care:** In an emergency, call 911 or go to your nearest Emergency Room. (Branch Health Clinic Albany doesn't have an E.R.) For urgent care, call our Appointment Line or Nurse Advice Line.
- **Exceptional Family Member Program (EFMP):** Serves active duty families with special health and education needs. 229-639-7497.
- **Family Medicine:** Adults and children can be assigned to a Primary Care Manager (PCM) in Family Medicine. Family Medicine has one Medical Home Port Team: Olive Team. It is the central resource for your health needs: urgent, preventive, and routine. You can choose your PCM and we work with you to coordinate care (including specialty care). We connect you and your family to information and support. You and your PCM work together to develop a plan of care, which includes tests and treatment, and short-and long-term goals. A second opinion is available in our clinic. 229-639-7884/6.



- **Health Promotions:** Offers individual and group classes, including: tobacco cessation, weight management, health fitness, and nutrition. 229-639-9227/7251.
- **Immunizations:** 229-639-7838
- **Laboratory:** 229-639-7838
- **Medical Records:** 229-639-5976 / 7886
- **Nurse Advice Line (24/7):** Open 24/7, including federal holidays. For clinical advice or help finding urgent care, contact the Nurse Advice Line. Call 800-TRICARE (800-874-2273), or for web chat or video chat, visit [www.MHSnurseadvice.com](http://www.MHSnurseadvice.com).
- **Occupational Health:** 229-639-5557
- **Periodic Health Assessment (PHA)/Pre-and Post-Deployment Health:** 229-639-5980
- **Pharmacy:** See the TRICARE Formulary (list of medicines) at [www.express-scripts.com/static/formularySearch/2.9.5/#/formularySearch/drugSearch](http://www.express-scripts.com/static/formularySearch/2.9.5/#/formularySearch/drugSearch).
- **Pharmacy Home Delivery:** Skip the trip, with medications delivered to your home. Includes refills by mail, phone, or online; and an automatic-refill option. Active duty have no co-pay. For other patients, your co-pay is for a 90-day supply. So it's about 1/5 the cost of TRICARE retail pharmacies for generics, and about 1/3 the cost of TRICARE retail pharmacies for brand-names. Sign up at [www.TRICARE.mil/homedelivery](http://www.TRICARE.mil/homedelivery), or contact Express Scripts at

877-363-1303, or [www.express-scripts.com/TRICARE](http://www.express-scripts.com/TRICARE).

- **Our Pharmacy:** You can receive up to a 90-day supply (for most medications) with no co-pay.
- **Refills:** Call (800) NAV-PHAR (800-628-7427), or refill online at [www.TRICAREonline.com](http://www.TRICAREonline.com). You'll need your prescription number (on the label) and the last four digits of the sponsor's social security number.
- **BHC Albany Pharmacy:** 229-639-7809/7841, Monday-Friday: 8 a.m. – noon and 1-3:30 p.m.
- **TRICARE Retail Pharmacy Network:** This option provides up to a 30-day supply, with a co-pay for each 30-day supply. (Active duty have no co-pay.) To find out more, contact Express Scripts at 877-363-1303, or [www.express-scripts.com/TRICARE](http://www.express-scripts.com/TRICARE).
- **Preventive Medicine/Environmental Health:** Contact us to report concerns about insects or conditions at on-base facilities. 229-639-6606.
- **Radiology:** 229-639-7838
- **Sick Call:** 229-639-7886
- **Substance Abuse Rehabilitation Program:** 229-639-5252
- **Suitability Screening:** Required for active duty (and accompanying family members) with orders to an operational platform or

isolated duty. This process should begin as soon as you receive orders. 229-639-7886.

- **TRICARE Health Benefits Advisor (HBA):** Visit TRICARE at [www.TRICARE.mil](http://www.TRICARE.mil), or call 800-444-5445 (Humana Military) to find out about benefits, claims, transferring your TRICARE enrollment to this region, Primary Care Manager (PCM) assignments, TRICARE plans (Prime, Select, TRICARE for Life, TRICARE Young Adult, etc.), and dental plans. Or contact our HBA for local issues. 229-639-5544.
- **TRICARE Online Patient Portal:** To manage your care online (book appointments, refill prescriptions, see lab results), visit the TRICARE Online Patient Portal at [www.TRICAREonline.com](http://www.TRICAREonline.com).
- **TRICARE Online Patient Portal - Secure Email Messaging:** To securely email your care team (for non-urgent issues), sign up at [www.TOLsecuremessaging.com](http://www.TOLsecuremessaging.com).
- **Warrior Navigation & Assistance Program (WNAP):** Assists wounded warriors and their families with navigating TRICARE, Medicare, and Veterans Affairs health systems; medical equipment; behavioral health; resources (food, shelter, transportation); and transitional care when relocating. Call (888) 4GO-WNAP (888-446-9627), visit: [www.humanamilitary.com/beneficiary/plans-and-programs/wnap/](http://www.humanamilitary.com/beneficiary/plans-and-programs/wnap/), or email: [wnap@humana.com](mailto:wnap@humana.com).
- **Wounded Warrior - Safe Harbor:** Coordinates the non-medical care of seriously wounded, ill, and injured sailors and Coast

Guardsmen; and provides resources to their families. Visit [www.navywoundedwarrior.com](http://www.navywoundedwarrior.com), or call 904-542-9581.

## COMMUNICATION STRATEGY AND OPERATIONS OFFICE

Communication Strategy and Operations personnel advise commanders and staffs on communication matters; research, develop, integrate and assess communication plans; communicate with internal, domestic and international audiences; and produce written and visual information products in order to build understanding, credibility and trust with audiences critical to mission success.

This incorporates a variety of tasks in support of operational and institutional objectives, to include: acquiring, editing and producing written, photo, video, graphic and illustration products in electronic and print formats; and communicating with internal, domestic and international audiences through a variety of means, such as the traditional news media, social media, community relations and local population/key leader engagement.

### INTERNAL COMMUNICATION

The COMMSTRAT Office is committed to communicating command information quickly and accurately to members of MCLB Albany and tenant organizations. The internal audience includes active-duty military, retirees, Department of the Navy employees, reservists and family members of all those groups. Internal communication establishes, maintains and employs two-way communication channels between command leaders and command members.

### EXTERNAL COMMUNICATION

A core COMMSTRAT mission for all commands is to provide a timely, accurate and truthful flow of information to the general public. COMMSTRAT is committed to being proactive with and responsive to all local, state and national media, and members in the community.

### VISUAL INFORMATION

The COMMSTRAT Office creates photo, video, graphic and illustration products for internal/external release, historical documentation and investigations. We also provide promotion photo support for active-duty military and command photo support for command boards.

### COMMUNITY RELATIONS

Community outreach is an important contributor to achieving mission. Every reasonable effort at MCLB Albany will be made to develop

and maintain excellent community relations through volunteer efforts as well as involvement in local public events and community activities. Military and civilian employees are the best ambassadors for the Marine Corps.

The Albany area for community relations extends to and includes the counties of Dougherty, Lee and Worth, incorporating the cities and municipalities of Albany, Leesburg and Sylvester.

### SOCIAL MEDIA

Get the latest information about the base and our tenant activities on our Facebook page at Marine Corps Logistics Base Albany, our Twitter site at MCLBAlbany, and on Instagram at MCLBAlbany.

- Facebook: [facebook.com/MCLBAlbany](https://facebook.com/MCLBAlbany)
- Twitter: [twitter.com/MCLBAlbany](https://twitter.com/MCLBAlbany)
- Instagram: <https://instagram.com/mclbalbany>

## STAFFING AND CLASSIFICATION ADVISORY BRANCH

The Staffing and Classification Advisory Branch provides advisory services to managers and supervisors on the following human resources functions: establish, classify and update position descriptions; advise and assist on setting the area of consideration for all vacancies; execute the Merit Promotion Program; and develop new and innovative recruitment strategies, i.e., Pathways Program, etc.

The Staffing and Classification Advisory Branch is composed of four human resources specialists and three human resources assistants with organizational assignments throughout its customer base. This office maintains professional relationships with all levels of management to put together effective recruitment plans that place the right person with the right skill set in the right position to carry out the mission of the U.S. Marine Corps.

## VETERANS AFFAIRS COMMUNITY-BASED OUTPATIENT CLINIC, ALBANY, GEORGIA

The Veterans Affairs Community-Based Outpatient Clinic is co-located inside Naval Branch Health Clinic, Albany in Building 7000. Its hours are 8 a.m. to 4:30 p.m. Monday through Friday.

The VA Community-Based Outpatient Clinic provides primary care and mental health services for veterans in the Albany, Georgia, metro area. Specialty services include podiatry, audiology and optometry.





# MCLB ALBANY

## MARINE CORPS COMMUNITY SERVICES

Marine Corps Logistics Base Albany’s Marine Corps Community Services Division consists of six divisions: General Support, Family Care Branch, Food and Hospitality, Marine and Family Programs, Retail and Services, and Semper Fit.

Visit MCCS’s website at [www.mccsalbany.com](http://www.mccsalbany.com) and join its Facebook/Twitter/Instagram pages at MCCS Albany for details on all of the organization’s activities.

### GENERAL SUPPORT

General Support consists of asset protection/safety, finance, human resources/training, information technology, marketing facilities maintenance and the MCCS Administrative Office. MCCS also offers non-appropriated fund employment opportunities within all the division’s branches.

The NAF Human Resources Office is in Building 3600 and is open from 8 a.m. to 4:30 p.m. Monday through Friday. For information on vacancies and applications, call the NAF Human Resources Office at 229-639-5243, or visit [www.usmc-mccs.org/careers](http://www.usmc-mccs.org/careers).

### FAMILY CARE BRANCH

**Child and Youth Programs**  
Child Development Center

Certified by the Department of Defense and accredited by the National Association for the Education of Young Children and the National After-school Association, the Child Development Center offers nurturing, developmentally appropriate care for children from 6 weeks to 12 years of age on full-time, part-time, part-day or drop-in basis. Professional curriculum and learning programs are delivered by highly-qualified staff to foster the social, emotional, physical and intellectual growth of each child. Child

care at the CDC is reserved for designated patrons who qualify for Child and Youth Program services such as active-duty military, Department of Defense civilians, eligible employees of DOD contractors, activated Reserve or National Guard personnel assigned to MCLB Albany, military services members on orders, combat-related wounded warriors, surviving spouses of military members who died from a combat-related incident, retirees and other federal employees, when space allows.

The CDC offers one pre-kindergarten classroom funded from Bright from the Start with the capacity to serve 22 children. This free, first-come first-served program is open to eligible children who turn 4 years old on or before Sept. 1 of the current school year. The program provides a challenging curriculum designed to promote school readiness. The classroom is led by a Georgia state-certified teacher and an assistant teacher. The Pre-kindergarten program operates from 8 a.m. to 2:30 p.m. daily, and closely follows the Dougherty County School System schedule. Extended-day programs are available for families needing additional care before or after pre-k hours.

All children must be registered through the Resource and Referral Office in the CDC prior to attending. To register children, please call the Resource and Referral manager at 229-639-7930.

### Special Events

For information regarding special events and activities at the CDC, please call the Program Office at 229-639-5765.

### Parent Advisory Board

Parents from all Child and Youth Programs components, to include CDC and SAC, are offered the opportunity to be involved in quality assurance initiatives and provide feedback to staff and providers from a parental

# MARINE CORPS COMMUNITY SERVICES



perspective. The Parent Advisory Board meets quarterly with program staff and the commander's designated representative to discuss concerns and offer improvements to fostering resilient and self-sufficient families that enhance military readiness.

## School-Age Care

The CDC also offers an accredited School-Age Child Program providing daily child care before and after school. The SAC Program is affiliated with the Boys and Girls Clubs of America and incorporates relevant learning, character and leadership programs within the curriculum. Dynamic summer camp programs are also available to service family child care needs during school breaks to include in-service days. Summer camp operates in conjunction with CDC hours and children may attend weekly or on a drop-in basis. The activity calendar includes a busy schedule of field trips to local attractions, movies, bowling and swimming. This program is available to children ages 5 to 12.

## Drop-In Care

Child care at the CDC is reserved for designated patrons who qualify for Child and Youth Program services such as active-duty military service members, DOD civilians, eligible employees of DOD contractors, activated Reserve or National Guard personnel assigned to MCLB Albany, military services members on orders, combat-related wounded warriors, surviving spouses of military members who died from a combat-related incident, retirees and other federal employees, when space allows.

Drop-in care is designed to support the overall mission of Children and Youth Programs and provides child care and related services to families. Drop-in care is available for children ages 1 to 4 from 8 a.m. to 5 p.m., and ages 5 to 12 from 2:30 to 6 p.m. Care is provided at

a cost of \$5 per hour, per child. Children must be pre-registered with the CDC. Sponsors are required to provide all of the necessary diapers, wipes and changes of clothing, as applicable. A 24-hour notice is required to ensure proper staffing arrangements.

Reservations for care may be made by calling the CDC Program Office at 229-639-5765. Emergency situations that arise without notice should be immediately directed to the CDC director or CDC assistant director for review and resolution. The director will take each emergency case under prompt consideration. It is our goal to accommodate every child care request. Please understand, however, that in high-demand times such as trainings,

traditional care spaces may be limited. A courtesy notice of cancellation is requested in the event that care is no longer required.

## To Request Care

Visit [MilitaryChildCare.com](http://MilitaryChildCare.com), or call the Resource and Referral Office in the CDC at 229-639-7930. The CDC is in Building 7600, and hours are 6 a.m. to 6 p.m. Monday through Friday, closed on the weekends and all federal holidays. Fees for programs are set by the DOD and based on total household income.

## Exceptional Family Member Program

The Exceptional Family Member Program, in Building 7122, coordinates mandatory enrollment and advocates for active-duty members to ensure Defense Enrollment Eligibility Reporting System eligible family members with disabilities receive appropriate services to meet their physical, emotional or educational needs. Hours are 8 a.m. to 4:30 p.m. Monday through Friday, closed on federal holidays.

For more information, please call 229-639-7497.

## School Liaison Office

The School Liaison Office, in Building 7122, provides connectivity between parents, students and community resources. Marine Corps School Liaisons support transitioning families in obtaining educational information and assistance from local school districts,





are individually priced and available for dining in or carry out. The restaurant is open 11 a.m. to 2 p.m. Monday through Friday and closed on federal holidays.

The Town and Country Grill offers a variety of casual fare and features freshly made sandwiches. Hours are:

- Breakfast: 7 to 9 a.m. Monday through Friday
- Lunch: 11 a.m. to 2 p.m. Monday through Friday
- Dinner: 5 to 7 p.m. Tuesday through Friday
- Saturday: noon to 3 p.m.

The Restaurant Complex is closed on Sunday and federal holidays. Please call 229-639-9490 to place Bar & Grill orders. For more information, please call 229-639-5223.

## MARINE AND FAMILY PROGRAMS

Marine and Family Programs provide programs, services and information for single and married active-duty Marines, Sailors and family members, retired service members and their family members, and authorized DOD civilian employees.

Marine and Family Programs' vision is a strong military community, prepared for success in all aspects of mission readiness with improved retention and resilience through individual, unit and family enrichment.

Programs are designed first and foremost to enhance mission, individual/family readiness, resilience and retention. Marine and Family

reducing the impact of relocation on children and families. Hours are 8 a.m. to 4:30 p.m. Monday through Friday and closed on federal holidays.

For more information, please call 229-639-7497.

## FOOD AND HOSPITALITY

### Catering

Full-service catering operations provide assistance with all your party needs. A commitment to service, as well as quality and the ability to meet any need, will ensure your events are successful. No matter how large or small the event, the dedicated catering staff will do its best to provide quality service and enjoyable food.

Reservations for a function in the Grand Ballroom, or the Clubs at Dubber's Oak, can be made by visiting the Catering Office in the Town and Country Restaurant Complex, or by calling 229-639-6236.

Reservations are confirmed only by signing a contract and upon receipt of a deposit. The catering department will, with the exception of a wedding or ceremonial cake, provide all food and beverage items.

### The Clubs at Dubber's Oak

A classic pub inside the Town & Country Restaurant Complex in Building 7450. Club and dining services for private parties are available through the catering department, call 229-639-6236.

Officers' Club operates on Wednesday from 4:40 to 10 p.m.

SNCO Club operates on Thursday from 4:30 to 10 p.m.

For more information, please call 229-639-5223 or 229-639-5227.

## Town and Country Restaurants and Banquet Center



Located in Building 7450, Town and Country Restaurant and Grand Ballroom serves military members, authorized civilians and their families at an affordable price. The facility features a pleasant atmosphere and a diverse menu appealing to a variety of tastes.

Town and Country Restaurant offers a wide range of meats, vegetables, starches, a salad bar, soup, and dessert stations, along with its assorted beverages served cafeteria-style. Items



# MARINE CORPS COMMUNITY SERVICES



Programs provide assistance that supports the diverse interests and needs of those Marine and Family Programs serve.

## LIFELONG LEARNING SERVICES Education Services Center

Education Services Center, in Building 7122, contains comprehensive information about the Marine Corps' Lifelong Learning Program, a library of college brochures and information about area educational institutions and distance learning opportunities. Additionally, staff can help service members with requests for higher education.

Hours are from 8 a.m. to 4:30 p.m. Monday through Friday. The office is closed on weekends and federal holidays. For more information, please call 229-639-5162, or 229-639-5426.

## Family Member Employment Assistance Program

The Family Member Employment Assistance Program provides employment-related referral services, career and skills assessments, career coaching, job search guidance, portable career opportunities and education center referrals/guidance. FMEAP is in Building 7122. For more information, please call 229-639-9122.

## Information and Referral

Information and Referral, in Building 7122, creates and maintains databases of programs and services, then disseminates that information through a variety of means to individuals and communities. Various handouts and pamphlets are available in the office of military/community social and human service

programs. All military personnel, DOD civilians, sponsored family members and retirees can obtain information about myriad services available on base and in the local community. For more information, please call 229-639-5278.

## Library

The Base Library, in Building 7122, houses a collection of more than 10,000 books available for checkout. In addition, the library also

has video games, audiobooks and DVDs to loan. The library provides several in-house magazines and newspapers such as *The Albany Herald*, *Marine Corps Times* and *Navy Times*. More than 200 digital magazines are available through Zinio, a database library patrons can access from a desktop computer, smartphone, iPad, etc.

Need to do some research? Information can be found using the library's in-house general reference collection. Advanced research is available through the library's 21 online research databases.

These research databases can be found through the U.S. Marine Corps' Libraries webpage: <http://mccs.ent.sirsi.net>. Downloadable e-books are available through Navy MWR Digital Library. Books can be borrowed, read and returned online. Check it out at <https://mwrdigitallibrary.navy.mil>. The library offers year-round events including story hour, after-school Lego and Robotics Clubs.

Online homework help: 24/7 online tutoring is available for military families at <http://tutor.com>. Get the instructions to access Tutor.com at the Base Library.

Learn a language: Get your access instructions through the Base Library.

Online encyclopedias: Worldbook and Britannica are available online for base library users.

Interlibrary loans: Books can be borrowed from Marine Corps libraries with a loan period







of three weeks, with one additional three-week renewal.

Other library services:

- WiFi connectivity
- Laptop computers
- Fax machine
- Document shredder
- Color printer and copier

For more information, please call 229-639-5242.

### **Marine Corps Family Team Building**

Marine Corps Family Team Building, in Building 7122, is tasked by Headquarters Marine Corps to “enhance and support the Unit, Personal and Family Readiness Programs by providing relevant and standardized family readiness training to unit commanders, Family Readiness Command Teams, Marines and their families; thereby, reinforcing the pillars of resiliency, sustaining a constant state of personal and family readiness for a lifetime and ultimately enhancing unit mission readiness.” It is MCFTB’s mission to provide families with the skills and tools necessary to fully embrace and enjoy their Marine Corps careers. Ongoing

events include Spouse Meet and Greets, back-to-school supplies and Christmas toy drives from Operation Homefront.

Marine Corps Family Team Building offers training in Family Readiness Program Training, Life Skills, L.I.N.K.S. and Readiness and Deployment Support. For information on programs and services, please call the Marine Corps Family Team Building Program Office at 229-639-5767.

### **Personal Financial Management Program**

Personal Financial Management Program, in Building 7122, has an accredited financial counselor available for group or individual counseling sessions. Some of the topics covered include credit and debt management, preparing to transition out of the military, car and home buying, and understanding benefits and entitlements. Services are available to all active-duty and reserve personnel and their family members.

For more information, please call 229-639-6440.

### **Prevention and Education**

The Prevention and Education Program, located in Building 7122, offers educational briefs and workshops to units, commands, community organizations and individuals. All presentations are evidence-based and can be customized to meet your goals, or to address specific needs. Topics include:

- Stress Management
- Anger Management
- Relationships
- Parenting
- Family Advocacy Program Overview
- Suicide Prevention and Awareness
- Pre-deployment, Return and Reunion and Warrior Reset Briefs

For more information, please call 229-6739-7935.

### **Retired Activities Office**

The Retired Activities Office, in Building 7122, provides information, support and advocacy to retirees of all branches of the U.S. Armed Forces and their spouses (or widows/widowers), regarding the benefits and

# MARINE CORPS COMMUNITY SERVICES



entitlements they earned with their honorable and faithful service to the nation.

For more information, please call 229-639-5278.

## Transition Readiness Program

The Transition Readiness Program, in Building 7122, implements a comprehensive transition and employment assistance program for Marines and their families; the program emphasizes a proactive approach that will enable service members to formulate effective post-transition employment, educational and entrepreneurial goals.

The Transition Readiness Seminar is a five-day mandatory seminar designed for all active-duty and Reserve personnel leaving active service. Military personnel are encouraged to maximize the benefits of the course by attending 12 months prior to separation and 24 months prior to retirement. Contact the unit transition coordinator or career planner to register.

For more information, please call 229-639-9122.

## BEHAVIORAL HEALTH PROGRAMS

### Community Counseling Program

Located in Building 7260, licensed counselors provide short-term, non-medical, solution-focused counseling and support for active-duty personnel and their family members. The compassionate staff strives to empower and encourage the community by helping to create and maintain healthy relationships and life skills. Assistance is available to all active-duty personnel, their families and other eligible patrons

experiencing difficulty dealing with issues such as grief and loss, marriage, family/work-related stressors and more.

For more information, please call 229-639-5252.

### Family Advocacy Program

The Family Advocacy Program, in Building 7260, is a Congressionally-mandated program composed of licensed counselors who provide professional assessments and treatment for eligible couples and families who have experienced intimate partner abuse and child abuse. The focus of FAP is to prevent and reduce incidences of family violence. Psycho-educational services focus on prevention of maltreatment.

The Family Advocacy Program's goal is to prevent family violence by addressing risk factors, the underlying causes of abuse and the effects of violence on both adult and child victims. FAP concentrates on providing assessment, intervention and treatment of intimate partner and child abuse/neglect.

The intent of FAP is to help ensure victims of domestic violence are safe from future abuse by providing them with services to help them with problems they may be facing.

For more information, please call 229-639-5252, or 229-639-8896 for Victim Advocacy Services.

### New Parent Support Program

The New Parent Support Program, located in Building 7260, is a voluntary prevention and outreach program that offers in-home visits, parenting education, support groups and information and referral for active-duty personnel who are expecting a child or who are parenting

young children up to 6 years old. The New Parent Support Program's team of registered nurses and licensed clinical social workers are experienced in newborn care, infant/child development and parent education.

Through a variety of programs such as home visits, support groups and parenting classes, the New Parent Support Program can help families adjust to having a new baby in the home, cope with stress related to deployment/post-deployment issues and improve parenting skills. Even for those who have been raising their families for a few years, challenges may arise as children grow and develop. The New Parent Support Program offers individuals an opportunity to express their concerns and ask questions about their babies, young children, family relationships and parenting techniques.

For more information, please call 229-639-6257.

### Sexual Assault Prevention and Response Program

The installation's Sexual Assault Response Coordinator, in Building 7260, serves as the single point of contact and subject matter expert on sexual assault prevention and response in support of the installation commander and tenant commanders. The SARC coordinates with the FAP victim advocate and active-duty uniformed victim advocates to ensure that a victim of sexual assault receives appropriate, responsive and continuous care, with timely access to advocacy services aboard Marine Corps installations.

Services are available to active-duty personnel, their family members (at least 18 years old) and DOD civilians by calling the MCLB Albany



# MARINE CORPS COMMUNITY SERVICES



24/7 hotline at 229-881-3883. During normal working hours, please call 229-639-7938.

## Substance Abuse Counseling Center

The Substance Abuse Counseling Center, in Building 7260, provides active-duty military personnel with alcohol- or drug-screening assessments, prevention and education, group therapy and individualized counseling as well as referrals necessary for additional care.

Screenings are scheduled through the active-duty members' command substance abuse control officer. Active-duty family members (age 18 and older), retirees and DOD employees may request screenings on a space-available basis. Marines and Sailors diagnosed as drug dependent will be provided residential drug treatment in Naval hospitals when deemed most appropriate by a medical officer.

For more information, call 229-639-7941.

## Victim Advocacy Services

The victim advocate, in Building 7260, is available to offer support services to victims of domestic abuse, rape/sexual assault and child abuse. The advocate's goal is to assist with implementing victims' rights and needs. The advocate is also responsible for informing the victim of reporting options and assisting them with staying safe. The advocate serves as a liaison between the victim and the command, offering continued support.

Victim assistance is also available through law enforcement, medical and legal processes. For more information, please call 229-639-8896. Victim assistance is available 24/7 at 229-347-2651.

## RETAIL AND SERVICES

Shopping in the Marine Corps Exchange allows patrons to take advantage of the

Exchange; Uniform Shop; Package Store; 7-Day Store; Barbershop; Information, Tickets and Tours; Dry Cleaners; and Subway restaurant — all under one roof.

Patronize our clothing, home fashions, housewares, electronics and firearms departments. The gas station, with its user-friendly islands, is conveniently located in front of the store. An ATM is on the outside wall between the Exchange and Commissary for patrons' convenience. The Dry Cleaners and Barbershop are adjacent to the Exchange. Check out the MyMCX.com website for all the current sales and catalogs.

Store hours are from 8 a.m. to 7 p.m. Monday through Friday, 9 a.m. to 6 p.m. Saturday and 10 a.m. to 6 p.m. Sunday and holidays. The Exchange is closed on Thanksgiving and Christmas Day. For more information, please call 229-888-6801.

## Auto Skills Center

The Auto Skills Center, in Building 5591, has state-of-the-art equipment, five climate-controlled bays, two additional bays, a paint booth and an outside work area. For the most troublesome automotive problem, or to perform routine maintenance, comprehensive repair information is available along with assistance from professional staff. The shop's staff also provides customers with complete diagnostic and computer alignment checks.

The Auto Skills Center offers oil changes; mounting/balancing/tire repair; fuel injector cleaning; air conditioning/heating; water and

fuel pumps; transmission; and brake service work. Tires up to 34 inches can be mounted.

For more information, please call 229-639-5226. Hours are 11:30 a.m. to 7:30 p.m. Tuesday through Friday and 9 a.m. to 4:30 p.m. Saturday. The Auto Skills Center is closed Sunday and Monday, as well as federal holidays.

## Base Theater

The Base Theater, in Building 7400, offers movie screenings every Thursday, Friday and Saturday at 7 p.m. Saturday matinees are shown at 1 p.m. on a limited basis and will be publicized in advance. Patrons may also book parties at the theater. For more information, please call 229-639-5227.

## Daniels Family Fitness Center

The Daniels Family Fitness Center, in Building 7960, provides free weights, weight machines, cardio machines and a classroom for Wellbeats Virtual group training to all base patrons. Fully equipped locker rooms and a co-ed steam room and sauna are on site. The friendly and knowledgeable staff can answer your fitness questions and help you plan to meet your fitness goals. Body fat and BMI measurements are available upon request. Hours are 4 a.m. to 10 p.m. Monday through Friday and 9 a.m. to 3 p.m. on Saturday and Sunday. For more information, please call 229-639-6234.



# MARINE CORPS COMMUNITY SERVICES



## HITT Locker

The HITT Locker, in Building 7963 (behind Daniles Family Fitness Center) has daily classes from 5:30 to 7 a.m. and 11 a.m. to 1 p.m. Monday through Friday. Certified HITT instructors teach classes and help with form and technique for Olympic lifts, kettlebells, linear speed and agility. HITT workouts are a combination of muscular strength, muscular endurance and cardiovascular endurance. The program is designed to meet the fitness needs of active-duty Marines. HITT-certification courses are offered throughout the year to active-duty military. For that reservations, please call 229-639-6234.

## Pin City Bowling Center

The Pin City Bowling Center, in Building 7400, is available for private bowling parties. For reservations, please call 229-639-5227.

## Micro Markets in Building 3500 and 2248 (Marine Depot Maintenance Command/PPA)

The Micro Markets in buildings 3500 and 2248 (behind MDMC) are open 24/7. Grab a snack, pay with debit/credit cards or cash and go! For more information, please call 229-639-9072 for Building 3500 or 229-639-5302 for Building 2248.

## Information, Tickets and Tours

The Information, Tickets and Tours office, in the Marine Corps Exchange (Building 7500), offers a variety of discount tickets to theme parks, attractions and special events. We offer great savings on lodging options in various areas and specialize in booking vacation packages for Walt Disney World Resort and Universal Orlando Resort.

Fresh flowers, balloon bouquets and gift items are also available for purchase at the ITT to help celebrate anniversaries, birthdays, retirements, Valentine's Day, Mother's Day or any other special occasion you may have.

Eligible patrons with proper ID may utilize our service, to include active-duty military, reservists, retirees, their spouses and dependents, DOD civilians and contractors.

Cash, checks, major credit cards, MCCS gift cards and Military Star cards are accepted for our customer's convenience.

Hours are 9 a.m. to 5 p.m. Monday through Thursday and from 9 a.m. to 6 p.m. Friday. The office is closed Saturday, Sunday and federal holidays. We are closed for lunch daily from 1 to 1:30 p.m. For more information, please call 229-639-8177.

## Outdoor Adventures

Outdoor Adventures, in Building 7531, offers recreation equipment for rent. Available items for rent include campers, generators, outdoor fans, canopies, grills, water slides, bounce houses and more.

Having a party and need tables and chairs? Having a child's party and need something fun for children to romp around in? Rent inflatable jumpers, tables, chairs and more by the day or weekend. Cash, check, MCCS gift cards and major credit cards are accepted.

Our hours are 7 a.m. to 5 p.m. Monday through Friday. Outdoor Adventures is closed on weekends and federal holidays. For more information, please call 229-639-5221/5241.

## Semper Fit/Base Pool

The MCLB Albany Base Pool, in Building 7382, is a seasonal facility and is operational to the extent weather permits. It provides lap swim

from 11 a.m. to 1 p.m. Monday through Friday. Aquatic Maximum Power Intense Training classes are offered Tuesday and Thursday from 6:30 to 7:30 a.m.

Recreational swim is available 1 to 7:30 p.m. Tuesday through Friday and 11 a.m. to 7:30 p.m. on Saturday and Sunday. Swim lessons are offered as well and the pool can be reserved for parties. For more information, please call 229-639-6234.

## Thomason Gym

The MCLB Albany Thomason Gym, in Building 7360, offers a variety of seasonal activities while providing sports activities for active-duty, retired, reserve and civil service personnel and their families. Intramural sports include basketball, flag football, kickball, racquetball, soccer, softball and volleyball. Hours of operation are 7 a.m. to 7 p.m. Monday through Thursday, 7 a.m. to 4 p.m. Friday and 9 a.m. to 3 p.m. Saturday and Sunday. The Racquetball Court, in Building 7361, is available 7 a.m. to 7 p.m. Monday through Thursday, 7 a.m. to 4 p.m. Friday and 9 a.m. to 3 p.m. Saturday and Sunday. For more information, please call 229-639-5246.

## RV Park

The RV Park, along with a laundromat/bathhouse, is on the corner of Crabb Avenue and Williams Boulevard. A total of 28 spaces (with eight drive-thrus) are available for rent. These spaces include water, electricity, sewer connections, showers and restrooms. The facility is open 24/7 and is handicap-accessible.

For more information, reservations and maintenance, please call 229-639-5234.



# MCLB Albany



## TENANTS

### MARINE CORPS LOGISTICS COMMAND



Marine Corps Logistics Command is the largest tenant organization aboard Marine Corps Logistics Base Albany, Georgia.

Under the command of Maj. Gen. Joseph F. Shrader, MARCORLOGCOM provides globally responsive ground equipment inventory control and integrated operational-level logistics capabilities to maximize Marine Corps materiel readiness and sustainment.

Established May 8, 2003, MARCORLOGCOM supports the operating forces, supporting establishment and the acquisition community by providing value-added integrated logistics solutions. MARCORLOGCOM consists of a Headquarters Group and three subordinate commands: Blount Island Command, Marine Depot Maintenance Command and Marine Force Storage Command.

Marine Corps Logistics Command has seven essential tasks focused on providing operational-level logistics support to Marine forces, life cycle logistics support to program managers and materiel management/inventory control of Marine Corps ground equipment. These tasks are (1) enterprise depot-level maintenance, (2) prepositioning and war reserve, (3) ground equipment inventory management, (4) distribution, (5) storage, (6) weapon system life cycle support, and (7) operational-level logistics. MARCORLOGCOM's primary focus is to provide maximum equipment readiness to go to war, sustain military operations through mission accomplishment, and support redeployment/retrograde operations.

### MARINE CORPS LOGISTICS COMMAND HEADQUARTERS GROUP

Marine Corps Logistics Command Headquarters Group is MARCORLOGCOM's command structure that ensures adherence to the

Marine Corps' professional standards and training requirements; maintains good order and discipline; and provides for the health, welfare and safety of all Marines assigned to the command. Under the leadership of a commander and senior enlisted advisor, the group is the formal chain of command for Headquarters Company East in Albany, Georgia and Headquarters Company West in Barstow, California.

### BLOUNT ISLAND COMMAND



Blount Island Command (BICmd) provides technical assistance to Marine Air-Ground Task Force (MAGTF) commanders for all aspects of planning, deployment, arrival and assembly, and reconstitution of prepositioned assets. Directly supporting power projection during global crises.



# TENANTS

Located in Jacksonville, Florida, aboard Marine Corps Support Facility Blount Island, this industrial base and a robust local Navy support infrastructure provides an advantage not readily available to other sites. The MPF is comprised of two Maritime Prepositioning Ship Squadrons that carry the combat equipment and sustainment to support up to two Marine Expeditionary Brigades of roughly 18,000 Marines and Sailors each. BICmd also manages the Marine Corps Prepositioning Program-Norway and the Marine Expeditionary Unit Augmentation Program in Kuwait.

## MARINE DEPOT MAINTENANCE COMMAND/PRODUCTION PLANT ALBANY



Production Plant Albany's motto says it all: "What YOU do is IMPORTANT. Every day a MARINE'S LIFE will depend on it!"

Marine Depot Maintenance Command is the Marine Corps' ground combat equipment maintenance depot; it is headquartered in Albany, Georgia, and Barstow, California.

MDMC supports the Marine Corps and other customers with the repair of ground-combat and combat-support equipment. As a subordinate command and integral part of Marine Corps Logistics command, MDMC provides critical support to the equipment used in overseas contingency operations.

With a diverse workforce of more than 2,300 civilians, contractors and active-duty Marines, MDMC concurrently works more than 400 production lines at once, producing more than 12,000 pieces of equipment annually. As the Marine Corps' organic depot maintenance provider, MDMC provides depot-level maintenance, rebuilds and repairs, engineering, manufacturing and other technical services to maximize readiness and sustainability of ground weapons systems and equipment to include assault vehicles, combat vehicles, ordnance systems, small arms, automotive vehicles, engineering equipment and secondary repairables.

Marine Depot Maintenance Command's staff also provides calibration support and inspect-and-repair-only-as-necessary support to various Marine Corps customers, as well as prepares for shipment and care-in-store support to remote storage activities.

More than 80 percent of its workforce is cross-trained to work in more than one commodity area. With this type of diversity, the

workload can be adjusted literally overnight to meet the mission-critical requirements.

Marine Depot Maintenance Command's multi-commodity maintenance concept works — it is responsive to the Marine Corps' requirement, it is paid for with less than 4 percent of the total Department of Defense dollars dedicated to depot maintenance and is an integral part of the nation's 9-1-1 force-in-readiness.

Production Plant Albany, formerly known as Maintenance Center Albany, was established Feb. 1, 1954, as the Repair Branch, Marine Corps Depot of Supplies, Albany, Georgia, and began repair production Oct. 1, 1954.

On July 1, 1956, the name changed to Repair Division, and during July 1968, it became an Industrial Fund Activity, which meant it operated its business using the financial principles and practices commonly found in the private sector.

During the 1960s and 1970s, Repair Division provided significant support to Marine Forces worldwide, including the Vietnam conflict. Maintenance Center Albany received a Meritorious Unit Commendation in August 2004 for providing more than 1 million pounds of armor kits for vehicles involved in Operation Iraqi Freedom.

Today, the command continues to accomplish a variety of innovative projects and support activities. Other notables include:

- 2004 — Meritorious Unit Commendation from the Secretary of the Navy for providing, under cost and under budget, more than

1 million armor kits for vehicles involved in Operation Iraqi Freedom.

- 2005 — Secretary of Defense Robert T. Mason Award for Depot Maintenance Excellence. This prestigious award recognized the organization for outstanding maintenance contributions within the Department of Defense.
- 2006 — Marine Logistics Unit of the Year.
- 2007 — Second award, Robert T. Mason Award for its design and prototyping effort of several Marine Corps requirements.
- 2008 — Theory of Constraints International Certification Organization's Achievement Award, which represents the best organization in improving efficiencies in production facilities.
- 2008 and 2009 — Joint Depot Maintenance Excellence Award (Individual).
- 2009 — Robert E. Fox Award for Management Excellence.
- 2009 — Marine Corps Merit Award for Safety.
- 2010 — Excellence in Innovation.
- 2010 — Albany-Dougherty Economic Development Commission award for Excellence in Innovation.
- 2010 — Office of Secretary of Defense Continuous Process Improvement Award.
- 2010 and 2012 — Georgia Department of Economic Development Manufacturer of the Year.
- 2011 — Leadership in Energy and Environmental Design Gold Award.
- 2011 — Marine Corps Continuous Process Improvement Excellence Award.





- 2014 — Marine Corps Ground Safety Award.
- 2015 — A third Robert T. Mason Award, this one for the Test, Measurement, and Diagnostic Equipment Program. MDMC is the only Depot in the Department of Defense to win this prestigious award three times.

## MARINE FORCE STORAGE COMMAND

Marine Force Storage Command, headquartered in Albany, Ga., provides storage, preservation, stock readiness and field-level maintenance of Marine Corps ground equipment and associated collateral materiel. Marine Force Storage Command provides globally responsive materiel support to the total force.

Marine Force Storage Command's simplified mission statement is: "To store combat ready capability sets in order to sustain the Marine Corps' Expeditionary Force in Readiness." The three top mission essential tasks for the Command is **Storage** – safekeeping of supplies and equipment in a ready-for-issue condition in support of the U.S. Marine Corps. **Stock Readiness** – managing the Care Of Supplies In-Stores and total accountability, and finally **Maintenance Management** – managing maintenance within the organization's capabilities.

MFSC's two battalions are strategically positioned in Albany, Ga. and Barstow, Calif.

With a diverse workforce consisting of Marines, civilian-Marines and contractors,

MFSC holds nearly a quarter of the Marine Corps' inventory of military equipment in various locations throughout the country.

## AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES,



Born in the depths of the Great Depression, the American Federation of Government Employees formed in 1932 at one of the most uncertain periods in our nation's history. Elected officials had crippled the civil service, wage cuts and furloughs were on the rise and promotions and leave privileges were hard to come by. Back then, federal employees lacked many of the basic rights they enjoy today, such as health insurance, overtime pay and weekends without work.

During the next two decades, new chapters began to pop up across the country, bringing with it greater leverage to represent their members. In 1945, after years of pay freezes, AFGE secured a near-16 percent pay increase with the passage of the Federal Pay Act — the largest single-pay increase before or since. In the 1950s, AFGE fought for and won the introduction of within-grade pay increases, transportation allowances for transferred workers and payment for accrued annual leave, overtime and night and holiday work.

But even up to the 1960s, AFGE didn't have true bargaining rights. After years of work, President John F. Kennedy in 1962 proclaimed that "the right of federal employees to deal

collectively with the federal departments and agencies in which they are employed should be protected" in Executive Order 10988, which established for the first time the right of federal employees to exercise their voice in the workplace.

In the half-century since winning real bargaining rights, AFGE has extended the dignity of a union contract to more than 670,000 government employees in thousands of federal and Washington, D.C., government facilities across the country. Today AFGE stands as one of the largest and most influential forces for worker, civil and human rights in the world.

The union is headquartered in Washington, D.C., and divided into 12 geographical districts consisting of some 1,100 locals. More than one-half of AFGE's members are consolidated into agency-wide bargaining units. Agencies with the highest concentration of union membership include the Department of Defense, the Department of Veterans Affairs, the Social Security Administration and the Department of Justice.

American Federation of Government Employees, Local 2317 is in the fifth district and is the second-largest local union, representing about 2,200 bargaining unit employees here that include Defense Commissary Agency, Defense Logistics Agency, Non-Appropriated Fund Instrumentality and Marine Corps employees.

AFGE, Local 2317 is in Building 3600; its phone numbers are 229-435-3800 and 229-639-5526.

## DEFENSE LOGISTICS AGENCY DISPOSITION SERVICES



Defense Logistics Agency Disposition Services, formerly known as Defense Reutilization and Marketing Service, a field activity of the Defense Logistics Agency, should be your first

source of supply. Any equipment on its website can be obtained and shipped to Department of Defense activities at no cost to your command to include shipping.

Department of Defense activities are saving millions of dollars every year through the DLA Disposition Services "Reutilization Program." From routine supply requirements to specialized equipment, a wealth of excess, "ready-to-reuse" property is received daily by DLA Disposition Services. By taking advantage of their Reutilization Program, DOD activities can reduce procurement costs and eliminate unnecessary repair dollars. Every dollar's worth of property reutilized is a supply dollar saved.

# TENANTS

Staff also provides the DOD best value services and delivers great performance to customers for the reuse, transfer, donation, sale or disposal of excess/surplus property. Marine units from around the world have taken advantage and reutilized DOD excess property.

Marine Corps Logistic Base Albany is serviced by DLA Disposition Services personnel from Fort Benning, Georgia. Scrap metal will be accepted at the scrap yard on base from 8 a.m. to noon Tuesday. For scrap turn-ins, contact Dan Gibbs, 706-545-6027 or DSN 835-6027; cell 706-580-2778.

To turn in usable property, call Disposal Service Representatives at 229-639-5848, 706-545-7318 or 706-545-6026, or CP 706-580-5008. Fort Benning's DSN is (835). There is a representative from Fort Benning at MCLB Albany Monday through Friday unless leave or holidays fall during those days. For more information, call 229-639-5848 or CP 706-580-5008.

Steve Nace, at MCLB Albany, Georgia, is the major command representative with DLA Disposition Services for the Marine Corps; email [steven.nace@dla.mil](mailto:steven.nace@dla.mil) or call 269-986-6699.

## DEFENSE LOGISTICS AGENCY DISTRIBUTION ALBANY, GEORGIA



A distribution center of Defense Logistics Agency Distribution, DLA Distribution Albany, Georgia, is the primary source of wholesale and retail storage and distribution processes of secondary repair parts and expendables for Marine Corps Logistics Command aboard Marine Corps Logistics Base Albany, Georgia.

The wholesale storage and distribution section stocks a wide range of commonly ordered items by the military services and other Department of Defense customers. Items stored include meals-ready-to-eat, clothing and textiles, construction materials, electrical supplies, electronic components, secondary repair parts, as well as many more items. In addition to the basic receive, store and ship mission, DLA Distribution Albany, Georgia, performs preservation and packaging; stock readiness inspection, unit, kit and set assembly; marking; and reclassification of material.

The retail storage and distribution section stocks a wide range of retail items used in support of Marine Depot Maintenance Command. Items stored include vehicle data plates, weapons parts, nuts, bolts and washers. DLA Distribution Albany, Georgia, performs kitting

and inventories of the lineside stock items in support of the various production lines within the local maintenance activity.

The distribution center performs unique missions that include providing all transportation management functions for MCLB Albany and tenant activities, storing Nuclear Biological and Chemical Personal Protective Equipment and box fabrication. Resources managed include special storage for radiological material, dehumidified storage for subsistence and storage for textiles and clothing for all DOD services worldwide.

It also facilitates the transportation for all inbound and outbound shipments of material for everyone on the base except the Marine Corps Exchange and Commissary.

## DEFENSE LOGISTICS AGENCY-DOCUMENT SERVICES



Defense Logistics Agency-Document Services is the primary source of full-service document solutions for MCLB Albany and the tenants aboard the base.

In addition to printing and duplicating, there are other document-related services including building libraries of digital documents allowing for online access, the provision of multifunction devices (that print from networks, copy, fax and scan) in the customers' workspaces and conversion of paper documents to standard digital formats.

With the large-format document scanner, staff can scan or copy a wide range of sizes from 8.5 inches by 11 inches up to 36 inches by any length, with a resolution of 600 DPI, assuring excellent output to digital files or hard copies for distribution to many formats to meet

customer requirements. Offline bindery such as screw posting, spiral binding, tape binding and stitching are available. Color printing, laminating and poster prints are also part of the many varied services offered.

For example, the Electronic Document Management Service is used to assist the Defense Distribution Center in electronically capturing, processing, managing and storing millions of documents such as invoices, packing lists and bills of lading that help identify receipt, transportation and inventory transactions used in supplying U.S. military units.

A web-based system for ordering services from DLA Document Services is available at [www.dla.mil/HQ/InformationOperations/DocumentServices](http://www.dla.mil/HQ/InformationOperations/DocumentServices). Following the user-friendly instructions, customers can design job specifications, submit a document file and receive a cost estimate prior to finalizing their orders. Customers can even electronically proof a job in progress. When print orders are completed, DLA Document Services will ship it to any location or have it ready for pickup at a convenient facility. DLA Document Services Online is designed for military and government agency customers. It meets all government security requirements, specifically for the Department of Defense.

## DEPARTMENT OF DEFENSE, DEFENSE SECURITY COOPERATION AGENCY HUMANITARIAN ASSISTANCE-EXCESS PROPERTY PROGRAM



The Department of Defense, Defense Security Cooperation Agency Humanitarian Assistance-Excess Property Program at Marine Corps







## GENERAL ACCOUNT AND REPARABLE ISSUE POINT, SUPPLY BRANCH, MARINE FORCES RESERVE G-4



The General Account and Reparable Issue Point serves as intermediate supply points for more than 161 Marine Forces Reserve sites dispersed across the United States. Its 120,000-square-foot warehouse facility serves as a receiving, storage and distribution point for assets required by Marine Forces Reserve units with a focus on Class II individual combat equipment and Class IX consumable and reparable items. Additionally, the facility supports the storage and distribution of initial issue and provisioning project codes for the Reserve Force.

For more information, call the officer-in-charge or the staff noncommissioned officer-in-charge at 229-639-6596/6595.

## JOINT PROGRAM EXECUTIVE OFFICE-CHEMICAL AND BIOLOGICAL DEFENSE ENTERPRISE FIELDING AND SURVEILLANCE DIRECTORATE



On June 1, 2012, the Joint Program Executive Office expanded its current surveillance mission by integrating the JPEO-CBD Enterprise Fielding and Surveillance team, formerly known as the Joint Equipment Assessment Program and their proven surveillance processes into fielding events. Surveillance is a process that has been used to effectively gather data which, with appropriate analysis and interpretation, can provide an accurate, real-time evaluation of the performance condition of a CBD acquisition system. The JEFS team is working closely with Joint Project Managers to execute this new responsibility in support of JPEO's goal to deliver a more efficient and cost-effective total package fielding process to the warfighter.

JEFS is also responsible for accountability and disposal of chemical, biological defense equipment and test management services throughout the Department of Defense.

### Mission Areas

#### Fielding and Surveillance Teams (FSTs)

Conduct on-site baseline surveillance of wholesale assets in conjunction with fielding events of newly procured items and material. Assist the JPMs and JPEO-CBD by identifying, reporting and analyzing production issues

Logistics Base Albany, permits the DOD to make available, prepare and transport non-lethal excess property to foreign countries when requested by the Department of State.

Through the excess property program, the DOD donates and distributes excess property to U.S. government efforts to avert humanitarian crises, promote democratic development and regional stability and enable countries to recover from conflict. Examples of excess property typically provided include medical equipment and supplies, generators and other electrical equipment, school supplies, tools, furniture, tents, blankets, sleeping bags and clothing.

Excess property made available for humanitarian relief purposes is transferred to the Department of State, which is responsible for the distribution to the intended recipient (normally a host nation government, a charitable-type organization or a nongovernmental organization).

When a natural disaster occurs, the HA-EP facilities can assist by providing disaster-relief supplies such as medical supplies, tents, blankets and humanitarian daily rations. This way the program can also be used to stave off or mitigate the effects of acute crises and therefore minimize the need to deploy U.S. forces.

The HA-EP warehouse in Okinawa, Japan, provides EP storage, refurbishment and shipment for U.S. Pacific Command. Additionally, the HA-EP warehouse in Livorno, Italy, provides storage and shipments for U.S. European and African Commands.

The consolidated EP facility in Albany, Georgia, prepares the property for shipment for U.S. Central Command and U.S. Southern Command recipients.

## DETACHMENT 2, SUPPLY COMPANY, COMBAT LOGISTICS BATTALION 453



The mission of Detachment 2, Supply Company, Combat Logistics Battalion 453, is to train and field Selected Marine Corps Reserve Marines to augment the active-duty component by providing task-organized, direct support and intermediate-level ground supply support to the operating forces as well as being prepared to deploy worldwide as operational situations dictate.

The Marines hail all over Southwest Georgia, North Florida and even parts of Alabama. They represent various backgrounds and civilian occupations: college students, firefighters, law enforcement officers, railroad workers, lifeguards, correction officers, accountants and mechanics. This diversity brings many additional skill sets to enhance their MOS and combat skills training. Thus, Detachment 2 is able to fully complete its training with the opportunities that are available.

The Detachment also aggressively supports and assists the base and local community in many ways. Some examples are (list is not inclusive): providing color guard and funeral details, casualty assistance and the annual Toys for Tots Program, which provides gifts for less-fortunate children in the Southwest Georgia area. At the Detachment, an Inspector-Instructor staff provides equipment, training, administrative and logistical support necessary for the Marines of Detachment 2 to accomplish its mission in the most efficient and proficient manner possible.

# TENANTS

and deficiencies in an effort to improve product quality. The FST also provides support to the overall fielding event. By request, the FSTs will schedule and conduct CBD equipment surveillance site visits for the services. Surveillance site visits provide unit commanders with invaluable feedback on their CBD equipment readiness and also provide training to CBD personnel on proper care, maintenance and storage procedures for CBD equipment.

## Test Management Services

Develop and maintain technical expertise in support of DOD requirements for production lot, fielding and sustainment testing as necessary to accomplish total life cycle management of CBRN-D equipment.

## Defense Accountability, Reutilization and Disposal

Maintain accountability and proper disposal of all CBRN-D assets identified as controlled items. Maintain accurate records of receipt, inventory, disposal, training, recycle and serviceable assets. JEFS, DARD project will utilize better business practices for process improvement and cost efficiencies and ensure proper demilitarization or recycling of unserviceable CBRN-D equipment under its control.

## MARINE CORPS SYSTEMS COMMAND



Marine Corps Systems Command, in conjunction with the Corps' Program Executive Officer Land Systems, outfits Marines with everything they drive,

shoot and wear. Specifically, the command's mission is to serve as the Department of the Navy's systems command for Marine Corps ground weapons and information technology system programs in order to equip and sustain Marine forces with full-spectrum, current and future expeditionary and crisis response capabilities.

The command has management authority and accountability for assigned Marine Corps expeditionary forces weapons and IT system programs with the exception of naval aviation programs and that authority and responsibility specifically assigned to a PEO or direct reporting program manager. MCSC also has dual-reporting responsibilities. For research, development and acquisition matters, MCSC's commander, reports to the Assistant Secretary of the Navy for Research, Development and Acquisition. For in-service support, execution of logistics sustainment and operating forces

support, the commander reports to the Commandant of the Marine Corps.

Marine Corps Systems Command's focus is the young Marine in harm's way, protecting him or her, and providing this war fighter the wherewithal to execute the mission. With the help of contracted specialists, MCSC's team of professional Civilian-Marines and active-duty Marines equips the war fighter to win. They listen, learn, research, develop, test, procure and sustain — whatever it takes to get Marines what they need, when they need it — and according to MCSC officials, they do it efficiently and for the best value possible.

Collectively, MCSC's team of professional Civilian-Marines and active-duty Marines works hard to be timely and consistent in providing quality systems and equipment to the operating forces. They then expertly manage systems and equipment during their entire lifecycles.

The technological advantage MCSC provides helps Marines to shoot straighter, move faster and communicate more effectively so they can continue to win battles in every clime and place. The command cares deeply about each and every Marine and works hard daily with one thought in mind: to provide Marines with the systems and equipment necessary to ensure they return home to their families safe and sound.

Marine Corps Systems Command personnel aboard Marine Corps Logistics Base Albany are involved in the product support management of ground combat equipment and information technology systems. The roughly 350 Marines, Civilian-Marines and civilian contractors are structured under the command's Competency Aligned Organization to be members of integrated product teams in support of the Marine Corps Program Management Offices, program managers and product managers. They support MCSC's acquisition mission through product support management of ground combat equipment and information technology systems.

## NAVAL FACILITIES ENGINEERING COMMAND



The mission of the Facilities Engineering and Acquisition Division is to enhance the readiness and capabilities of supported commands by safely delivering quality services and construction on time and within budget. FEAD Albany is a field office and reports to Naval Facilities Engineering Command Mid-Atlantic, headquartered in Norfolk, Virginia.

The FEAD office is responsible for awarding and administering service, construction and engineering contracts at MCLB Albany.



# MCLB ALBANY



## THE CITY OF ALBANY AND DOUGHERTY COUNTY

Albany is the hub of Southwest Georgia. Col. Nelson Tift of Connecticut settled on the banks of the Flint River in 1836 on the site that is now Albany.

It is the trade, retail and medical center for all of Southwest Georgia. The developmental highway system provides four-lane access to all major interstate highways, thus making Albany a transportation, trucking and distribution center. Albany also offers rail service, airline freight, and passenger and bus services.

Albany is the seat of Dougherty County government and the regional center for industry, business, retail sales, education, cultural activities, health care and news media. The greater Albany area includes seven primary counties — Baker, Calhoun, Dougherty, Lee, Mitchell, Terrell and Worth.

Designated as Georgia's first five-star city in 1992, by then-Gov. Zell Miller, Albany is a community that offers the amenities of a large metropolitan area while maintaining its small-town warmth and friendliness. Vital information and tips to help newcomers become established can be found on the Albany Area Chamber of Commerce website at

[www.albanyga.com](http://www.albanyga.com) and the Albany Convention and Visitors Bureau website at [www.visitalbanyga.com](http://www.visitalbanyga.com).

Albany's metropolitan statistical area is Dougherty, Lee, Baker, Terrell and Worth counties, equaling a population of more than 162,000.

### ALBANY AREA CHAMBER OF COMMERCE

The military community is an important part of the Albany Area Chamber of Commerce. The relationship dates back to 1948 when the president of the chamber assisted in the recruiting of a Marine Corps base for Albany. Members of the military community are always welcomed and encouraged to attend chamber functions and interact with the leadership of the region.

The chamber's Military Affairs Committee works with base officials to ensure the base's community role is recognized and to demonstrate the community's appreciation for service members and their families who are assigned duty at the Marine base.

The chamber is here to serve the business community and to help businesses thrive. Marine Corps Logistics Base Albany is an important part of the business community. As Marines and their families live, work, shop and attend schools and churches in the area, they also become a part of Albany's cultural and social framework.

### PHOEBE PUTNEY HEALTH SYSTEM

The Phoebe Putney Health System is a not-for-profit healthcare delivery system that serves more than half a million residents in Southwest Georgia. With more than 4,300 employees, the system is made up of three hospitals, family medicine clinics, rehabilitation facilities and specialty physician offices. Phoebe Physicians, our employed-physician group, includes well over 300 clinicians who work in 42 clinics in nine counties. Phoebe's facilities, advanced medical technologies and treatments, and highly-qualified professionals have distinguished the system as a healthcare leader.

Founded in 1911, Phoebe Putney Memorial Hospital is the health system's flagship hospital and one of Georgia's largest comprehensive regional medical centers with 691 beds. PPMH offers medical-surgical care, emergency treatment, cardiac care, obstetrics, pediatrics, wound care and a woman's health center as well as many services including:

- **State-of-the-art Cancer Center:** The Phoebe Cancer Center, accredited by the Commission on Cancer, offers patients the opportunity to stay close to home while receiving the most advanced cancer therapies. With its large array of programs for prevention, screening, diagnosis and treatment, it offers more reason for hope and healing.

# THE CITY OF ALBANY AND DOUGHERTY COUNTY



- **Heart and Vascular Center:** Phoebe launched the region's first open-heart surgery program more than 30 years ago and has remained on the cutting edge of heart and vascular care ever since. Phoebe has cardiology practices across southwest Georgia offering services including cardiology, cardiovascular surgery, electrophysiology practices across disciplinary structural hear program. Phoebe offers nearly 80 cardiovascular procedures. Phoebe's cardiologists have performed more cardiology procedures, such as angioplasty and catheterization, than all other southwest Georgia hospitals combined. And Phoebe's interventional electrophysiologists are among a handful of physicians in Georgia specializing in the diagnosis and treatment of arrhythmias, or abnormal heart rhythms.

- **Women and Children's Services:** Phoebe is one of only six designated perinatal centers in the state of Georgia and is the region's only provider of neonatal intensive care. In 2017, Phoebe became just the second Georgia hospital outside Atlanta to earn designation as a Baby-Friendly Hospital from Baby Friendly USA. Earning the recognition took five years of training staff, collecting data, implementing policies and changing routines to make sure we are supporting the absolute best practices in maternal care. Phoebe also is the only hospital in the region with a full-time staff of OB/GYN hospitalists and a dedicated OB/GYN emergency department.

Education has always played an important role in Phoebe's organizational environment. Phoebe is proud to support healthcare programs at higher education institutions as they prepare future nurses and doctors to care for the citizens of southwest Georgia. Since 1993, the Phoebe Family Medicine Residency has graduated 125 physician residents who spent

three years in Albany treating patients and honing their skills. Seventy percent of those physicians are still practicing in Georgia at the University Of Georgia College Of Pharmacy's Southwest Georgia Clinical Campus. Phoebe also works closely with area colleges and provides real-world clinical training for nursing, physical therapy and other students.

Committed to the highest levels of excellence in providing healthcare and health-related services, Phoebe offers citizens access to quality care close to home while continually reinvesting in prevention, education and research that goes beyond the bounds of traditional medicine.

Additionally, PPMH includes Phoebe Sumter Medical Center, a 76-bed community hospital in Americus, Georgia, and Phoebe Worth Medical Center, a 25-bed critical access hospital located in Sylvester, Georgia. The health system also manages Southwest Georgia Regional Medical Center, which is a 25-bed critical access hospital in Cuthbert, Georgia.

For more information, visit [phoebehealth.com](http://phoebehealth.com).

## GOVERNMENT SERVICES

### Driver's Licenses

Georgia driver's licenses are issued at the Albany office of the Department of Driver Services at 2062 Newton Road, one mile north of the Southwest Georgia Regional Airport. Hours are 8 a.m. to 6 p.m. Tuesday through Friday and 8 a.m. to noon on Saturday; the statewide call center can be reached toll free at 866-754-3687 from 8 a.m. to 4:15 p.m. Monday through Friday.

For more information, visit the website <https://dds.georgia.gov>.

### Employment Services

Employment services are available at the Georgia Department of Labor at 1608 South Slappey Blvd.

For more information, visit the website [www.dol.state.ga.us](http://www.dol.state.ga.us), or call 229-430-5010.

### Voting

Newcomers who wish to vote as Georgia residents may register on the second floor of the Governmental Building at 222 Pine Ave., Room 220, from 8:30 a.m. to 4:30 p.m. weekdays. Citizens may also register to vote at any public library, or at one of Albany State University's libraries. Residents must be registered 30 days prior to any election to vote in that election.

For more information, call 229-431-3247, or visit the county website at [www.dougherty.ga.us](http://www.dougherty.ga.us), or the Secretary of State site at <https://sos.ga.gov>. Registration forms and absentee ballot forms are available on the Secretary of State site.

## CAREER AND HIGHER EDUCATION

### Albany State University

A four-year institution, Albany State University is one of Georgia's diverse, educational gems. A leader in teacher education, nursing, criminal justice, business and public administration, Albany State University provides a comprehensive educational experience with



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quality instruction as the hallmark of all its academic endeavors. ASU offers 34 undergraduate degree programs, 15 graduate degree programs, seven fully online programs and one education specialist degree. Albany State University is a fully accredited, senior unit of the University System of Georgia.

For more information, go online to [www.asurams.edu](http://www.asurams.edu), or call 229-430-4600.

## Albany Technical College

Albany Technical College, a public post-secondary institution of the Georgia Department of Technical and Adult Education, offers high-quality education in technical training programs that are centered on the needs of adults, businesses and industries in the area.

For more information, visit the website, [www.albanytech.edu](http://www.albanytech.edu), or call 229-430-3500.

## ARTS AND CULTURE

The Albany-Dougherty County area is alive with cultural events and entertainment. Albany enjoys the reputation of being the national quail hunting capital, but the area also features deer, dove and other game. Lakes and rivers in the area provide a variety of fishing opportunities.

In addition, the community offers a wide range of arts through the Albany Museum of Art, the Albany Area Arts Council, the Georgia Artists' Guild, the Recorder Ensemble, the Thronateeska Heritage Foundation and the Albany Writers' Guild. The two local colleges

and the public library offer affiliated cultural opportunities as well.

## Albany Area Arts Council Carnegie Building

215 N. Jackson St.  
229-439-2787

[www.albanyartscouncil.org](http://www.albanyartscouncil.org)

Tour the historic Carnegie Library building that houses the Albany Area Arts Council. The Arts Council proudly exhibits the works of local artists. While there, pick up a free calendar of events for performing or visual arts, or purchase tickets to area arts events. Also view exhibitions of works by regional artists.

## Albany Civil Rights Institute

326 Whitney Ave.  
229-432-1698

[www.albanycivilrightsinsttute.org](http://www.albanycivilrightsinsttute.org)

The Albany Civil Rights Institute is a beautifully restored church that was a meeting place for civil-rights marchers in the 1960s. The Old Mt. Zion Baptist Church was one of Dr. Martin Luther King Jr.'s main speaking locations, and the Albany Civil Rights Institute is proud of its multimillion-dollar expansion. The institute is both a museum and an educational space. On the second Saturday of each month, visitors are moved by the songs of the Freedom Singers led by Rutha Harris, an original singer, who still performs today.

For more information, visit the website.

## Albany Municipal Auditorium

200 N. Jackson St.  
229-430-5200

[www.albanyga.gov/residents/arts-culture](http://www.albanyga.gov/residents/arts-culture)

Albany Municipal Auditorium is one of the community's cultural treasures. Built in 1915 and restored to its original splendor in 1990, the Albany Municipal Auditorium is listed on the National Register of Historic Places and is host to regular performances by the Albany Chorale, the Albany Concert Association, the Albany Symphony Orchestra and special performances by the Albany Ballet and Theatre Albany. Various local and touring groups also perform frequently.

## Albany Museum of Art

311 Meadowlark Drive  
229-439-8400

[www.albanymuseum.com](http://www.albanymuseum.com)

The Albany Museum of Art, located adjacent to Albany State University's West Campus, is accredited by the American Alliance of Museums. Its three major galleries feature frequently changing exhibitions by national, state and regional artists. The AMA is open from 10 a.m. to 5 p.m. Tuesday through Friday and noon to 5 p.m. on Saturday. Admission is free. The museum conducts programming and workshops for all ages, and camps for children and youth. The AMA has a special children's engagement area. The AMA participates annually in the Blue Star Museums Program, and sponsors ChalkFest, an annual downtown chalk art and craft beer festival, on the first Saturday of October. The museum is planning to relocate to downtown Albany in the near future.

## Ballet Theatre South

[www.ballettheatresouth.org](http://www.ballettheatresouth.org)

The Albany Ballet promotes the art of dance in the community through performances of classical ballet, modern ballet and jazz. The Albany Ballet presents several performances a year at the Albany Municipal Auditorium.

## Cehaw

Highway 91, Philema Road  
229-430-5275

<https://cehaw.org>

Cehaw provides nearly 800 acres of fun, including a 100-acre zoo, Cehaw Wild Animal Park. Noted naturalist and Albany native Jim Fowler of TV's "Wild Kingdom," originally laid out the park, which features natural habitat exhibits with native and exotic animals. In 2013, Cehaw Wild Animal Park added the African Veldt Ride where visitors will find no

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roads, only grassland, a smattering of trees, a watering hole and a bunch of exotic animals.

Young children may play in one of the state's largest play parks, visit the petting zoo or ride the miniature train. Camping, hiking, BMX bike racing and more than 11 miles of mountain bike trails are available.

## Flint RiverQuarium

### Flint RiverQuarium, Imagination Theater and Cypress Pond Aviary

101 Pine Ave.

877-GOFLINT (463-5468), 229-639-2650

[www.flintriverquarium.com](http://www.flintriverquarium.com)

The Flint RiverQuarium follows the river's amazing 350-mile journey to the sea, and the 175,000-gallon Blue Hole is one of only a few open-air aquariums in the world. Get a unique look at Southwest Georgia's mysterious underwater world with more than 100 kinds of fish, turtles, alligators, snapping turtles and other creatures that make the Flint River their home.

Next door is the Adventure Center, which houses the Imagination Theater, the area's only large-screen-format theater. Visitors to the Flint RiverQuarium can see more than 30 species of birds in addition to other native wildlife on exhibit in the Cypress Pond Aviary.

## Ray Charles Plaza

Front Street

229-317-4760 or 866-750-0840

[www.visitalbanyga.com](http://www.visitalbanyga.com)

On the banks of the Flint River, the Ray Charles Plaza commemorates the life and legacy of Ray Charles Robinson, who was born in Albany. A life-size sculpture of Charles, seated at a baby grand piano, rests on a rotating pedestal. Charles' beloved melodies play at timed intervals as water flows over the base of the piano and spills into a reflecting pool.

The plaza features covered seating, a piano key-paved walkway with raised keys for sitting and brick pavers engraved with musical notes.

## RiverFront Park

Walk, bike or jog along the beautiful Flint River. The park also features a children's play park, Turtle Grove and a replica of the historic Horace King Bridge.

## The Historic Bridge House

### Albany Welcome Center in the Historic Bridge House

112 N. Front St.

229-317-4760

[www.visitalbanyga.com](http://www.visitalbanyga.com)

A perfect place for groups to begin their tours in Albany; overlooking the Flint River, the Bridge House offers an area overview of



Southwest Georgia. See the film "From the Heart of Southwest Georgia."

## Theatre Albany

514 Pine Ave.

229-439-7141

[www.theatrealbany.com](http://www.theatrealbany.com)

Theatre Albany offers five major productions during the regular season in its 314-seat main stage theater. Productions are also offered in the intimate studio theater. Theatre Albany also has a children's theater, a reader's theater, summer youth workshops and adult acting workshops.

## Thronateeska Heritage Center Thronateeska Heritage Center, Wetherbee Planetarium and Science and Discovery Center

100 W. Roosevelt Ave.

229-432-6955

[www.heritagecenter.org](http://www.heritagecenter.org)

The Wetherbee Planetarium, the first high-definition planetarium in the country (the other is at Yale University), has a 40-foot dome and digital projection. Thronateeska Heritage Center includes historic buildings, a new Science Discovery Center with archeology, paleontology, geology and water science sections, plus an interactive weather center.

## AREA EVENTS

Join thousands of people in downtown Albany the first Saturday in March at the Snickers Marathon and Half Marathon, and the Mardi Gras festival. The Snickers Marathon and Half Marathon starts and ends on the Flint River in downtown as it meanders through beautiful tree-lined neighborhoods. It is a flat course and is a Boston Marathon qualifier.

The second Saturday of September brings the "Nut Roll" to Albany. The bicycling event,

sponsored by the Pecan City Pedalers, brings hundreds of cyclists to Chehaw where the event starts and ends. This fully supported, fun-filled day of riding Southwest Georgia's back roads features great food and fun.

The first Saturday night of December features the region's largest parade to usher in the holiday season. The parade draws in tens of thousands of people beginning on Pine Avenue. The downtown will be packed full of people, street vendors, bands, floats and, of course, Christmas lights. It doesn't feel like Christmas until the parade participants stroll through the streets of Albany and Santa arrives at the finale of the parade.



# MCLB ALBANY



## TELEPHONE DIRECTORY

### MARINE CORPS LOGISTICS BASE-ALBANY ALBANY, GA 31704

Area Code.....	229
Telephone.....	229-639 (plus ext.)
Emergency Information.....	229-639-7600
DSN.....	567 (plus ext.)
Command Duty Officer.....	229-639-5202/5206

### GENERAL INFORMATION

1. Directory. This telephone directory is an authorized UNOFFICIAL publication of Marine Corps Logistics Base Albany.
2. Organizations. The telephone directory is composed of four major sections. These sections include, General Information, Alphabetical Listings, Marine Corps Logistics Base Albany Listings and Marine Corps Logistics Command Listings.
3. Telephone Service. Long distance telephone service for MCLB Albany is provided by FTS 2001 service. FTS 2001 service is accessed by dialing "99 + 1" followed by the 10-digit telephone number of the station individuals are calling. FTS 2001 telephone charges will be identified in a locally produced, monthly bill. FTS 2001 service is for OFFICIAL CALLS ONLY. Nonofficial long distance calls will be made either with a personal calling card, collect or on a public pay telephone.
4. Telephone Installation and Repair Service. Telephone installation and repair service at the command is provided by civilian contractors and base personnel. Installation relocations and disconnections are coordinated by the Communications and Information Systems Division Telephone Branch. This work requires that a telephone work request be submitted. This request must include the following information:
  - a. A point of contact: name and telephone number, building and room location.
  - b. Telephone numbers and intercom numbers of each telephone involved. All requests for service are to be submitted to the Telephone Branch via the Customer Support Branch. Allow sufficient time for approval and scheduling of work. Telephone repair service forms are available by accessing the MCLB Albany Intranet at <https://intranet.mcieast.usmc.mil/C18/C1/TB/default.aspx>, then select Telephone Service Request Form and submit it to the following email address: [mclba\\_customerservice@usmc.mil](mailto:mclba_customerservice@usmc.mil). Identify the telephone number where the problem exists and the type of problem, if known.
5. Quarters Telephone Service. Occupants of government quarters who desire telephone service should contact Sprint at 800-893-2018. The Telephone Branch is not authorized to coordinate private telephone service

### WARNING

DSN calls at this command fall under the following restrictions:  
Department of Defense telephone communications systems are provided for the transmission of official government information only and are subject to telephone communication security monitoring and telephone communications monitoring at all times, Telephone Monitoring: SECNAVINST 2070.2.

### DIALING INSTRUCTIONS

DSN.....	94 + Seven-Digit Number
DSN Overseas.....	94 + Area Code + Number
Long Distance.....	99 + 1 + Area Code + Number
Station to Station.....	639-xxxx
Local Calls.....	99 + Number
Worldwide DSN Directory Assistance.....	94 + 231 + 1311

### DSN LISTINGS

MCAS Beaufort.....	SC.....	335-7100; 843-228-7121
MCAS Cherry Point.....	NC.....	582-2811; 252-466-2811
MCAS Iwakuni.....	JA.....	315-250-1110; 01181827791110
MCAS Miramar.....	CA.....	267-1011; 858-577-1011
MCAS New River.....	NC.....	751-1113; 910-451-1113
MCAS Yuma.....	AZ.....	269-1011; 928-269-1011
MCB Camp Butler.....	JA.....	315-645-1110; 01181989705555
MCB Camp Lejeune.....	NC.....	751-1113; 910-451-1113
MCB Camp Pendleton.....	CA.....	365-4111; 760-725-4111
MCB Kaneohe Bay.....	HI.....	315-449-7110; 808-449-7110
MCB Quantico.....	VA.....	278-9220; 703-784-2121
MCLB Albany.....	GA.....	567-5000; 229-639-5000
MCLB Barstow.....	CA.....	282-7225; 760-577-7225
MCRD Parris Island.....	SC.....	335-2111; 843-228-2111
MCRD San Diego.....	CA.....	524-1011; 619-524-1011
Marine Forces Reserve.....	LA.....	697-7283; 504-697-7283

# TELEPHONE DIRECTORY

## ALPHABETICAL LISTINGS

### A

Adjutant Branch (LOGCOM).....	639-7702
Adjutant (Base).....	639-5105
Administration (Military Personnel).....	639-5103
Adventures (Outdoor).....	639-5221/5241
AFGE.....	229-435-3800
Ambulance (Emergency).....	639-5911
Animal Clinic.....	706-545-4444
Animal Control.....	229-809-2495
American Fed. Of Gov. Empl.....	229-435-3800
Appointment Desk (Dental).....	639-7871/5224
Appointment Desk (Medical).....	800-529-4677
Archery Range.....	639-5188
Army.....	639-5108
Assault (Sexual – 24/7).....	229-347-2651
Assault (Sexual – National Hotline).....	800-656-4673
Assistance (Legal).....	639-5212
Audiovisual Support (Help Desk).....	639-6600
Auditorium (Base Theater).....	639-5166
Auto Skills Center.....	639-5226
Awards (Military Personnel).....	639-5103

### B

Bachelor Enlisted Quarters.....	639-7442
Bachelor Housing.....	639-5614
Banking.....	800-842-6328
Bar and Grill call-in orders.....	639-9490
Barbershop.....	432-9485
Barracks, Duty.....	639-6266
Base 800#.....	800-352-3877
Base Animal Control.....	229-809-2495
Base Career Planner.....	639-6138
Base Commanding Officer.....	639-5202
Base Company Commander.....	639-6073
Base Company First Sergeant.....	639-9629
Base Company Office.....	639-9321
Base Education Services.....	639-5162
Base Enlisted Quarters.....	639-7442
Base Executive Director.....	639-5202
Base Family Housing.....	639-5962
Base Information Hotline.....	639-7600
Base Labor.....	639-6429
Base Legal.....	639-5212
Base Library.....	639-5242
Base Maintenance Public Works (Emergency Trouble Desk).....	639-5643
Base Manpower.....	639-8756
Base Operations.....	639-5438/6993/6701
Base Pool.....	639-5195
Base Post Office.....	639-5219
Base Property Control Branch.....	639-9247/8644
Base Public Safety Division.....	639-7991
Base Security Manager.....	639-5210
Base Sergeant Major.....	639-5799
Base Taxi.....	639-6609
Base Temporary Lodging Facility.....	639-5614
Base Theater.....	639-5166
Base Waste, Fraud & Abuse Hotline.....	639-9278
Behavioral Health.....	639-7941
Bosma Skeet Range.....	639-5246
Bowling Center (Pin City).....	639-5227
Burial Details (Base Ops).....	639-5130/5131

### C

Calibrations, Electronics (MDMC).....	639-5391
Career Planner (Base).....	639-5138
Career Planner (LOGCOM).....	639-7027
Carlson Sato Official Travel.....	435-3595
Catering Services.....	639-6236
Child Care Program.....	639-7930
Child Development Center.....	639-5765

Civilian Human Resources Office.....	639-5232
Civilian Job Information Hotline.....	639-5458
Civilian Payroll.....	639-6161
Civilian Personnel.....	639-5232
Civilian Personnel Center (Manpower).....	639-8680
Clubs at Dubber's Oak.....	639-5223
Command Hotline (Waste Fraud Abuse).....	639-9278
Command Inspector General (Base).....	639-6244
Command Inspector Gen. (LOGCOM).....	639-6212
Command Photographs.....	639-7073
Commanding General (LOGCOM).....	639-5201
Commanding General Aide (LOGCOM).....	639-5447
Commanding Officer, MCLB Albany.....	639-5202
Commissary.....	435-1721
Communication Strategy and Ops.....	639-5215
Communications & Info. Systems Div.....	639-6600
Comm. Center (SIPNET Sect.).....	639-5656
Community Relations.....	639-7313
Company Office (Base).....	639-9321
Company Office (LOGCOM).....	639-5901
Compensation (Workers) Program.....	639-5244
Complaints (Janitorial).....	889-8140
Comptroller (Base).....	639-7120
Comptroller (LOGCOM).....	639-6509
Conference Center.....	639-6236/5438
Contracts.....	639-6737
Counsel (LOGCOM).....	639-5449
Counseling (Family).....	639-5252
Counseling (Financial).....	639-6440
Credit Union, Navy Federal.....	888-842-6328
Criminal Investigation Division.....	639-5186/5187
Customer Service (LOGCOM).....	639-6765/6845
Customer Service Help Desk (CISD).....	639-6600
Customer Svc. Mgmt. (LOGCOM).....	800-952-3352

### D

Daniels Family Fitness Center.....	639-6234
Defense Contract Mgmt. Agency.....	639-6196
Defense Logistics Agency Distr.....	639-5801
Defense Travel System.....	639-7013
Dental Clinic.....	639-7871/7877/5224
Dispatcher (GME).....	639-5665
Dispensary Naval Branch Health Clinic.....	639-5976
Dispensary Naval Br. Health Pharmacy.....	639-7809
DLA Disposition Services.....	706-545-7318
DLA Document Services.....	639-5648/6216/8633
Do-It-Yourself Moves.....	639-6575
Dog Kennel (K-9).....	639-5184
Domestic Violence Help Line (24/7).....	347-2651
Drop-In Care (CDC).....	639-5765
Dry Cleaners (Kelly's).....	438-2565
Duty Barracks.....	639-6266
Duty/Officer of the Day.....	639-5206

### E

Education Services.....	639-5162
Eligibility and Enrollment (VA).....	639-9600
Emergency Maintenance.....	639-5643
Emergencies.....	911/639-5911
Emergency (Base Information).....	639-7600
Employee (Labor Relations).....	639-5255
Employment Verification.....	800-367-2884
Enlisted Quarters.....	639-7442
Environmental I&E.....	639-5637
Equal Employment Opportunity Office.....	639-5250
Equal Opportunity Advisor (LOGCOM).....	639-7147
Exceptional Family Member.....	639-7497
Exchange, MCX.....	888-6801
Executive Deputy (LOGCOM).....	639-8590
Executive Director (MCLB).....	639-5202

### F

Facebook (Base).....	639-7313
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Facility Engineering Acquisition.....	639-5959
Family Advocacy.....	639-5252
Family Care Branch.....	639-7930
Family Counseling.....	639-5252
Family Housing.....	639-5962
Family Member Employment Asst.....	639-9122
Family Readiness Officer (Base).....	639-5202
Family Readiness Officer (LOGCOM).....	639-5173
Family Readiness Trainer.....	639-6171
Family Team Building.....	639-5767
Financial Counseling.....	639-6440
Financial Management (MCCS).....	639-6440
Financial Mgmt. Office (MDMC).....	639-5380
Financial Services Division.....	639-5380
Fire Department (Non-Emergency).....	639-5610
Fire Emergency.....	911/639-5911
Fire Support Systems.....	639-5651
First Sergeant (H&S Co.).....	639-6073/8751
Fitness Center.....	639-6234
Food & Hospitality Director.....	639-5227
Fraud Hotline (Waste, Abuse).....	639-9278
Freight Traffic (Semi-Trucks) Dispatch.....	639-5860

### G

G1 (LOGCOM).....	639-5736
G3/5 (LOGCOM).....	639-7176
G4 (LOGCOM).....	639-8054
G6, Customer Spt. Svc. (LOGCOM).....	639-8700
G6 (LOGCOM).....	639-7305
G8 (LOGCOM).....	639-5698
Game Warden.....	639-5188/229-809-2495
Garrison Mobile Equipment.....	639-5605/5664
Gas Station.....	888-6801
General Support (MCCS).....	639-5243
Goodwill, Janitorial and Lawn Care.....	889-8140
Gymnasium.....	639-5246

### H

Hazardous Materials.....	639-5808/8468
Headquarters & Support Company, First Sergeant.....	639-6073/8751
Headquarters Company (LOGCOM).....	639-5901
Health Promotions/ Prevention & Education (MCCS).....	639-7935
Hospitality (Food).....	639-5571
Hotline – Base (Waste, Fraud & Abuse).....	639-9278
Hotline – Department of Defense.....	800-424-9098
Hotline – LOGCOM (Waste Fraud Abuse).....	639-5555
Household Goods (DMO).....	639-5823/5824
Housing, Lincoln Military.....	888-6662
Housing Maint. (After Hours).....	888-578-4141
Housing Office.....	639-5962
Human Resources Office (CHRO-SE).....	639-5232
Human Resources Office (MCCS).....	639-5243
Humanitarian Assistance Program.....	639-6199
Humanitarian Asst. Program Director.....	639-6192

### I

Information (Base Emergency).....	639-7600
Information, Tickets & Tours.....	639-8177/8178
Information & Referral (MCCS).....	639-5278
Inspector General (Base).....	639-6244
Inspector-Instructor Staff Admin.....	639-5477
Instagram (Base).....	639-7313
Installation & Environmental (Base).....	639-5637
Installation Personnel Admin. Ctr.....	639-5103
Installation Voting Assistance Office.....	639-5105
Installations, Environ. & Safety (LOGCOM).....	639-6615
Investigations (Criminal).....	639-5186
Item Manager (LOGCOM Contact Ctr.).....	639-6845
ITT.....	639-8177



# TELEPHONE DIRECTORY

## J

Janitorial and Lawn Care (Goodwill).....	889-8140
Janitorial Complaints (Goodwill).....	889-8140
Job Information Hotline.....	639-5458
Joint Program Executive Office.....	639-6955

## K

Kennel (Marine Corps Police Dept.).....	639-5184
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## L

Labor & Employee Relations Division.....	639-5255
Laundry.....	438-2565
Legal Assistance Office.....	639-5212
Library.....	639-5242
License Exam Office.....	639-5647/5636
Lifelong Learning Services.....	639-5162
Lincoln (Military Housing).....	888-6662
Live Oak Lodge.....	639-5614
Local 2317 (AFGE Union Office).....	435-3800
Lodging (Live Oak Lodge).....	639-5614
LOGCOM Contact Center (Item Mgr.).....	639-6845
LOGCOM Security Manager.....	639-7878
LOGCOM (Secretary).....	639-5201
Logistics Service Management Center.....	639-6652
Logistics Support Division.....	639-6751
Lounge (Clubs at Dubber's Oak).....	639-5223

## M

Machine Maintenance (Office).....	639-5410
Maintenance Management Center.....	639-6801
Manpower (Base).....	639-8756
Manpower (LOGCOM).....	639-5751/5294
Marine & Family Programs.....	639-5276
Marine Corps Community Services.....	639-5234
Marine Corps Exchange.....	229-888-6801
Marine Corps Family Team Building.....	639-5767
Marine Corps Police Department.....	639-5181/5182
Marine Depot Maint. Command.....	639-5301/5302
Marine Forces Reserve, G-4, Supply Mgmt. Unit Detachment-Albany.....	639-5474/5471
Marine Corps Reserve Force I&I.....	639-5477
Marine Corps Inspector-Instructor.....	639-6621
Marine Corps Inspector-Instr. Admin.....	639-5477
Marine Corps Systems Command.....	639-6438
Marketing Hotline (MCCS).....	639-5268
MCCS Catering.....	639-6236
MCCS Director.....	639-5234
MCCS Human Resources.....	639-5243
MCCS Main Office.....	639-5234
MCCS Maintenance.....	639-6201
MCX.....	229-888-6801
Medical Appointments.....	800-529-4677
Medical Clinic.....	639-5976/7886
Military Housing.....	888-6662
Military Operations & Training.....	639-5130/5131
Military Pay IPAC (Military Personnel).....	639-5103
Military Personnel (Adjutant).....	639-5105
Military Personnel (Awards).....	639-5943/5105
Military Personnel (SNCOIC).....	639-6995
Military Personnel Center (Director).....	639-6214
Military Police (Non-emerg.).....	639-5181/5182
Military Sick Call.....	639-7886
Military Training Branch (Base).....	639-6931
Mission Assurance Branch.....	639-8735
Motor Pool (GME).....	639-5605/5664
Motor Transport.....	639-5638
Motorcycle Safety.....	639-8847
Movies.....	639-5166

## N

Natural Resources.....	639-9946/229-809-2495
Naval Branch Dental Clinic.....	639-7871

Naval Branch Health Clinic.....	639-5976/7886
Naval Branch Health Clinic Pharmacy.....	639-7809
Naval Criminal Investigative Svc.....	639-5512
Naval Facilities Engineering Cmd.....	639-XXXX
Navy Federal Credit Union.....	800-842-6328
New Parent Support.....	639-6257
Nonappropriated Fund Human Resour.....	639-5243

## O

Occupational Health Clinic.....	639-5557
Office Machine Maintenance.....	639-5410
Office of Counsel (LOGCOM).....	639-5449
Office of the Comptroller.....	639-7162
Officer of the Day.....	639-5206
Official Travel (Carlson Sato).....	435-3595
Operations & Training Div (Base).....	639-5438
Outdoor Adventures.....	639-5221/5241

## P

Package Store.....	888-6801
Parent Support (New).....	639-6257
Pass & ID.....	639-5100/5200/7321/5150
Payroll (Civilian).....	639-6161
Permanent Change of Station.....	639-5817
Personal Financial Mgmt. Program.....	639-6440
Pest Control.....	639-5641
Pharmacy.....	639-7809
Pharmacy Refills.....	800-628-7427
Photographs (Promotion/Command).....	639-7073
Pin City Bowling Center.....	639-5227
Pistol Range.....	639-5246
Pool (Swimming).....	639-5195
Post Office (Military).....	639-5219
Power Works, Inc.....	889-8140
PPV (Lincoln Military Housing): Housing Maintenance (Daytime).....	888-6662
Housing Maint. (After Hours).....	888-578-4141
Prevention & Education.....	639-7935
Production Plant Albany.....	639-5301
Production Plant Barstow.....	760-577-7225
Programs & Resources Department.....	639-5717
Promotion Photos (Military).....	639-7073
Property Control Branch, MCLB.....	639-9247
Protocol (LOGCOM).....	639-5010
Public Affairs Office.....	639-5215
Public Safety Division.....	639-7991
Public Works.....	639-5652
PX.....	639-6801

## R

Red Cross.....	436-4845
Rec Issue.....	639-5221/5241
Recycling.....	639-6296
Registration (Pets).....	706-545-5630
Resource Evaluation & Analysis.....	639-7003
Retired Activities Office.....	639-5278
Risk Management Office.....	639-5249
RV Park Reservations.....	639-5234

## S

S-3 (Base Ops).....	639-5131
S-3 (LOGCOM).....	639-5901
SACO.....	639-8799
School Liaison Office.....	639-7497
Security Manager (Base).....	639-5210
Security Manager (LOGCOM).....	639-7878
Security Manager, Asst. (LOGCOM).....	639-7101
Self Service, ServMart.....	639-6372
Semper Fit Health Promotions.....	639-7935
Sergeant Major, LOGCOM.....	639-5010
Sergeant Major, MCLB.....	639-5799
Service Desk G6.....	639-8700
ServMart.....	639-6372

Seven Day Store.....	888-6801
Sexual Assault Response Coordinator.....	639-7938
Shipping/Receiving Warehouse.....	639-9401
Sick Call.....	639-7886
Single Marine Program.....	639-7586
SIPRNET Section (Comm. Center).....	639-5656
Skeet Range.....	639-5246
Small Business Program Office.....	639-6738
Social Media (Facebook/Twitter/IG).....	639-7313
Special Events (CDC).....	639-5765
Staff Judge Advocate.....	639-5212
Staff Secretary (LOGCOM).....	639-5011
Staffing & Classification Advisor.....	639-5251
Substance Abuse Prevention.....	639-7941
Subway Sandwich Shop.....	432-5000
Supplies, ServMart.....	639-6372
Swimming Pool.....	639-5246
Systems Command (SYSCOM).....	639-6438

## T

Taxi/Transportation.....	639-6609
Telecommunications Branch.....	639-5622
Temporary Additional Duty.....	639-5817
Temporary Lodging (Live Oak Lodge).....	639-5614
Tenant Organizations: American Federation of Govt. Empl.....	435-3800
Defense Commissary Store Agency Commissary.....	639-5258
Defense Contract Mgmt. Agency.....	639-6196
DOD, Humanitarian Assistance.....	639-6199
Defense Logistics Agency Distrib.....	639-5801
Detachment 2, Supply Company.....	639-XXXX
DLA Disposition Services.....	706-545-7318
DLA Document Services-Albany.....	639-5648
Humanitarian Assistance Program.....	639-6199
Joint Program Executive Office (JPEO-CBD, JEPS).....	639-6955
Live Oak Lodge (Transient Lodging).....	639-5614
Marine Corps Logistics Cmd. Suite.....	639-5201
Marine Depot Maintenance Cmd.....	639-5301
Marine Forces Storage Command.....	639-5880
Distribution Management Center.....	639-5501
Marine Corps Reserve Force: Marine Corps Inspector-Instructor.....	639-6621
Inspector & Instructor Staff Admin.....	639-5477
Marine Corps Systems Command.....	639-6888
Marine Forces Reserve, G-4, Supply Management Unit Detachment-Albany.....	639-5471/5474
Naval Branch Dental Clinic.....	639-7871
Naval Branch Medical Clinic.....	639-5976/7886
Naval Facilities Engineering Cmd.....	639-XXXX
Transportation Management Officer (DLA): Freight Section.....	639-5860
Shipping/Receiving Warehouse.....	639-9401
Admin/Personnel.....	639-5801
Fax Number.....	639-6355
TRICARE Services.....	800-444-5445
Theater.....	639-5166
Thomason Gymnasium.....	639-5246
Thrift Shop.....	436-2368
Tickets (ITT).....	639-8177/8178
Tours (ITT).....	639-8177/8178
Town and Country Rest./Banquet Ctr.....	639-6236
Traffic Safety.....	639-6244
Transition Readiness.....	639-9122
Travel, Passenger.....	639-5817/5932
Twitter (Base).....	639-7313

## U

Uniform Shop.....	888-6801
Union Office (AFGE).....	435-3800

## V

Veterans Affairs Clinic.....	639-9600
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# TELEPHONE DIRECTORY

Veterans Affairs Eligibility/Enrollment .....	639-9600
Victim Advocacy Services .....	639-8896
Video Teleconferencing .....	639-6684
Visitor Control Center .....	639-5100/5200/7321/5150
Voting Officer (Base) .....	639-5105
Voting Officer (LOGCOM) .....	639-5400

## W

Warden (Game) .....	639-5188/229-809-2495
Waste, Fraud, Abuse:	
Base Hotline .....	639-9278
DOD Hotline .....	800-424-9098
Weapons Registration .....	639-5100/5200/7321
Weapons System Management Ctr .....	639-6239
Website (Base) .....	639-7313
Website (LOGCOM) .....	639-6661
Wildlife Services .....	639-7175
Worker's Compensation Program .....	639-5244
WSMC .....	639-6239

## MARINE CORPS

### LOGISTICS BASE ALBANY

Officer of the Day (After Hours) .....	639-5202/5203
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#### Office of the Commanding Officer

Adjutant Office .....	639-5105
Command Inspector General .....	639-6244
Commanding Officer .....	639-5202
Executive Director .....	639-5202
Executive Officer .....	639-5202
Sergeant Major .....	639-5799

#### Office of the Comptroller

Budget Branch .....	639-7060
Defense Travel System .....	639-7013

#### Office of the Inspector General

Special Staff .....	639-6244
Waste, Fraud & Abuse Hotline .....	639-9278

#### Office of the Staff Judge Advocate

Claims Examiner .....	639-5212
Defense Counsel .....	639-5212
Fax Number .....	639-6711
Legal Assistance Attorney .....	639-5212
Legal Services Chief .....	639-5212
Staff Judge Advocate .....	639-5212
Trial Counsel .....	639-5212

#### Civilian Human Resources

Director HRO .....	639-5238
EEO Fax .....	639-5525
Equal Opportunity Division .....	639-5225
Job Information Hotline .....	639-5458
Labor Relations .....	639-5255
Staffing & Classification Advisory Div. ....	639-5232
Training Office .....	639-5295

#### Communication & Information Systems Division

Cyber Security Branch .....	639-8833
Operations Branch .....	639-7574
Service Support Branch .....	639-6600
Telecommunications Branch .....	639-5622

#### Communication Strategy & Operations Office

Community Relations .....	639-7313
Media Support .....	639-7023
Photography (Command/Promotion) .....	639-7073
Social Media Support .....	639-7313
Website Support .....	639-7073

#### Headquarters Company

Commanding Officer .....	639-8751
First Sergeant .....	639-6073/8751

#### Installation & Environment Division

Contract Support .....	639-6202
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Deputy Director .....	639-5650
Director .....	639-5601
Environmental Branch .....	639-5637
Housing Branch .....	639-5962
Maintenance Section .....	639-5652
Public Works Branch .....	639-5652

#### Logistics Support Division

Direct Support Stock Control .....	639-6372
Garrison Mobile Equipment Branch .....	639-5605/5664
Passenger .....	639-5817/5932
Personal Property .....	639-5823/5824
Property Control Branch .....	639-5129
Transportation/TAD .....	639-5817

#### Manpower Division

Military Personnel Office .....	639-7143
Military Personnel (Orders Writing) .....	639-7143

#### Marine Corps Community Services

Auto Skills Center .....	639-5226
Banquet Room .....	639-6236
Barbershop .....	432-9485
Bowling Alley (Pin City) .....	639-5221
Child Development Center .....	639-5765
Fitness Center .....	639-6234
Gas Station .....	888-6801
Gymnasium .....	639-5246
Information, Tickets & Tours .....	639-8177/8178
Laundry/Dry Cleaners .....	438-2565
Live Oak Lodge .....	639-5614
Marine & Family Programs .....	639-5276
Marine Corps Exchange Main Store .....	888-6801
Marine Corps Family Team Building .....	639-5199
Officers' Lounge .....	639-6236
Outdoor Adventures .....	639-5221
Pool .....	639-5246
Semper Fit .....	639-7724
Seven Day Store .....	888-6801
SNCO Lounge .....	639-5223
Tickets & Tours .....	639-8177/8178

#### Town & Country Rest./Banquet Ctr

.....	639-6236
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#### Public Safety Division

Marine Corps Police Department .....	639-5181
Admin Services Support Section .....	639-7322
Base Security Manager .....	639-7071
Chief of Police .....	639-7952
Criminal Investigation Section .....	639-5186
Deputy Chief of Police .....	639-7593
Fire Protection Branch .....	639-5610
Military Police Operations .....	639-5181
Military Police Services .....	639-5181
Military Working Dog Section .....	639-5184
Pass & ID Section .....	639-5100/5200/7321
Special Reaction Team Section .....	639-5181
Traffic Section .....	639-7323

#### Operations & Training Division

Military Training Branch .....	639-6931
Mission Assurance Branch .....	639-8735
Operations and Civilian Training .....	639-6701
Operations Officer .....	639-6931

#### MARINE CORPS LOGISTICS COMMAND

Adjutant .....	639-5400
Aide-de-Camp .....	639-5447
Career Planner .....	639-7027
Chief of Staff .....	639-5011
Commanding General .....	639-5201
Executive Deputy .....	639-8221
Secretary .....	639-5201
Sergeant Major .....	639-5010
Staff Secretary .....	639-5204

#### Asst. Chief of Staff/G1

Office of the Director .....	639-7374
Workforce Development Office .....	639-7179

#### Asst. Chief of Staff/G3/5

Office of the Director .....	639-7056
Operations Division .....	639-7900

#### Asst. Chief of Staff/G6

Command Support Division .....	639-7178
Enterprise Architect Division .....	639-8045
Enterprise Support Division .....	639-6600/6025
Cyber Security Branch .....	639-6145
Office of the Director .....	639-6661

#### Blount Island Command

.....	904-696-5100
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#### Compliance & Business

Management Division .....	639-7819
Special Projects/MCLOGSS Division .....	639-6741
Marine Depot Maintenance Command .....	639-8006
Distribution Management Center .....	639-5501
Equal Opportunity Advisor .....	639-5046

#### Logistics Capabilities Center

Deputy Director .....	639-6004
Director .....	639-7026
Office of the Director, Secretary .....	639-6006

#### Logistics Services Management Center

Administrative Secretary .....	639-6552
Deputy Director .....	639-8312
Office of the Director .....	639-6552
Principle End Item Department .....	639-7108
Transportation Voucher Cert. Division .....	639-8573
Voting Officer (LOGCOM) .....	639-5400

#### Marine Depot Maintenance Command

Production Plant Albany .....	639-5301
Production Plant Barstow, Calif .....	760-577-7225

#### Marine Force Storage Command

Office of the Director .....	639-9483
Appropriated Funds Division .....	639-7180
Comptroller .....	639-6509
Operations Office .....	639-6619
Principle End Items/MFSC Branch .....	639-8022
Resource Management Division .....	639-6051
Secretary, Comptroller .....	639-5717
Transportation Cert. Voucher Div .....	639-8573
Working Capital Fund Division .....	639-5740

#### Maintenance Management Center

Center Operations Division .....	639-5723
Commodity Support Branch .....	639-8849
Engineering Support Branch .....	639-6815
Enterprise Maintenance Division .....	639-7184
Financial Management Branch .....	639-6808
Joint Services Branch .....	639-6804
Maintenance Advocate Branch .....	639-7807
Maintenance Assistance Team .....	639-5688
Maintenance Integration Branch .....	639-5608
Maintenance Support Branch .....	639-5715
Master Scheduling Branch .....	639-6977
Office of the Director .....	639-6801
Operations Support Branch .....	639-8236
Workload Division .....	639-5726
Office of Counsel .....	639-5449
G8 (Comptroller) .....	639-6509
Protocol Office .....	639-5010
Quality Control Branch .....	639-5939
Small Business Program Office .....	639-6738

#### Weapon Systems Mgmt. Center

.....	639-6553
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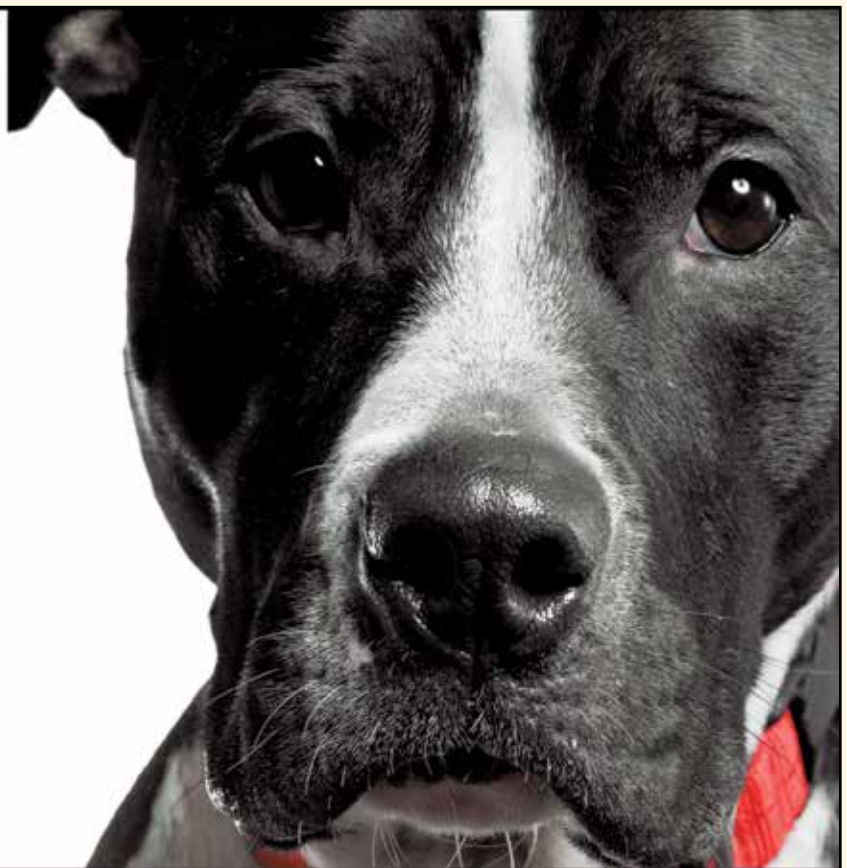


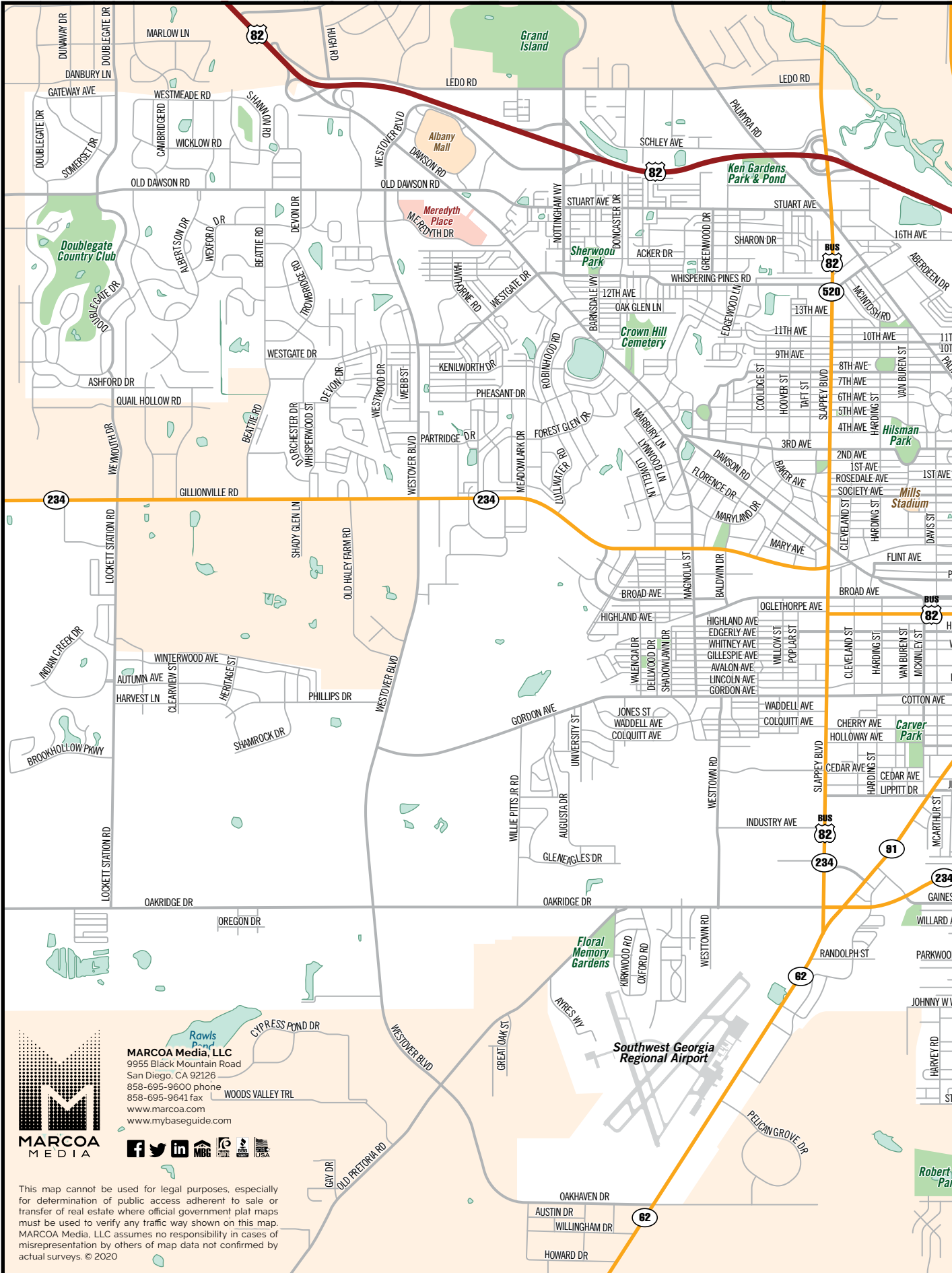
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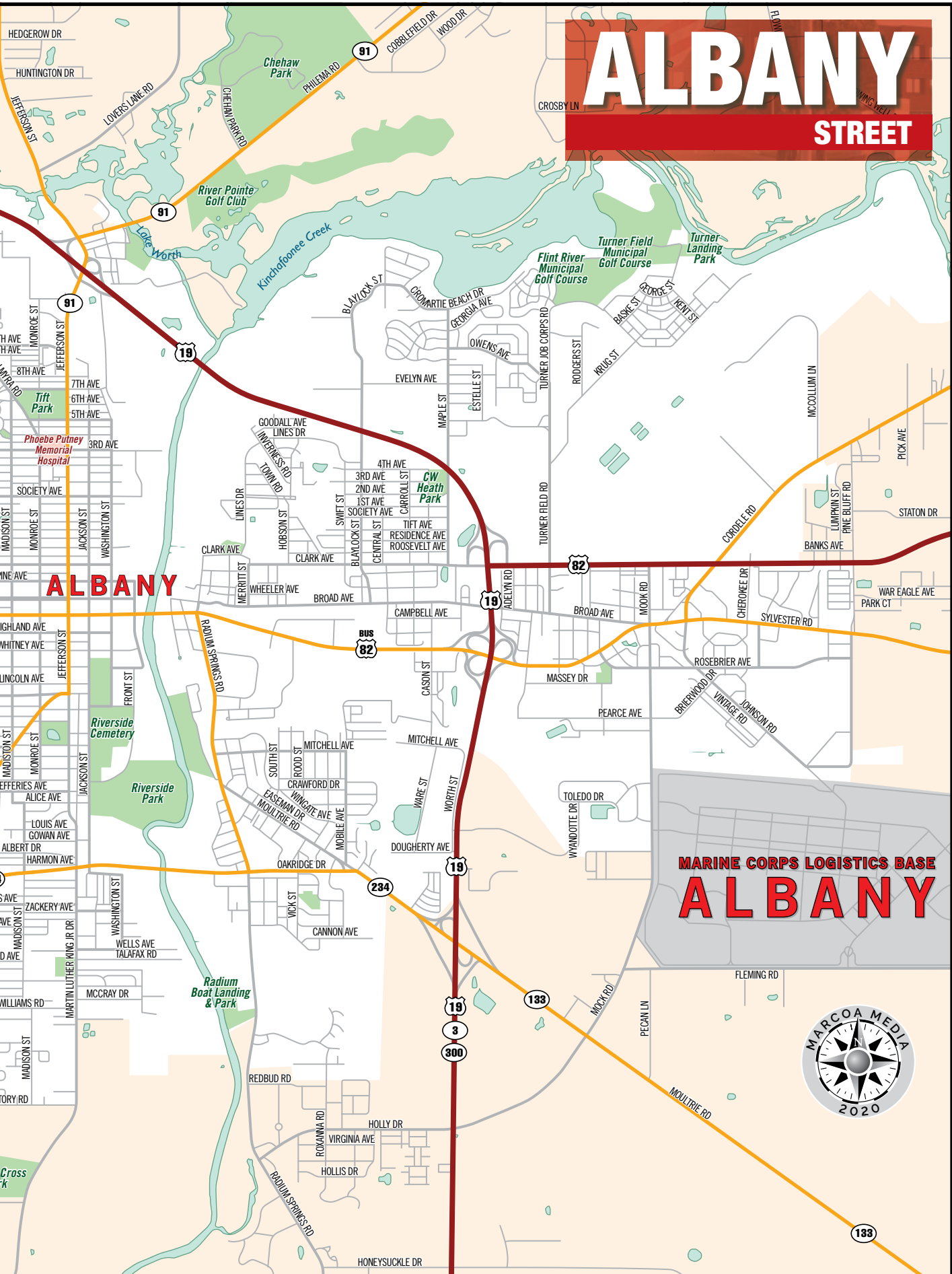


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- BAH Rates Specific to You
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- PCS Toolkit
- Military Spouse Blogs & Tips
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# Albany Motorcars



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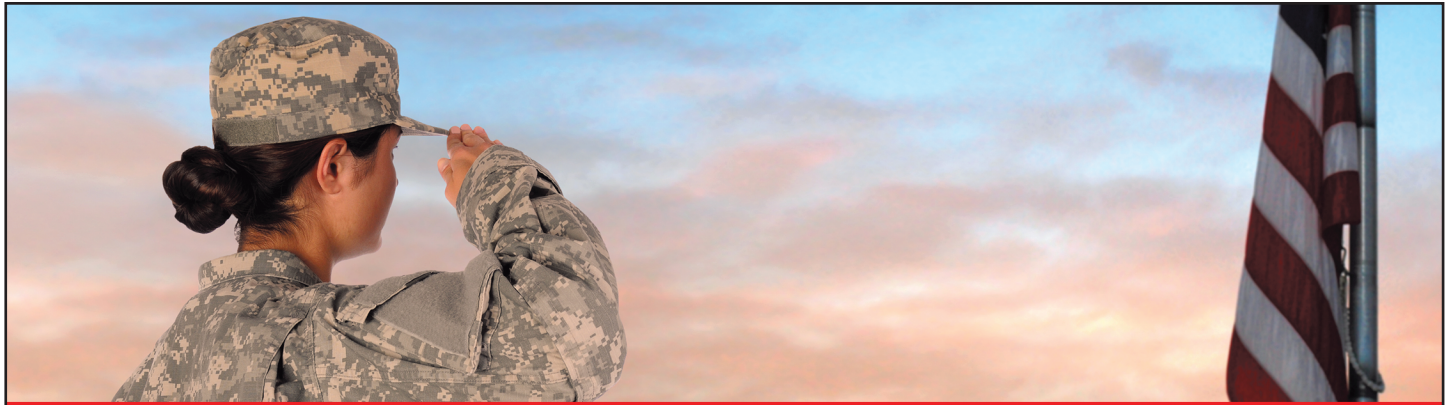
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- Car Pool
- Use public transportation
- Use e-mail instead of paper correspondence
- Change incandescent bulbs to fluorescent bulbs
- Use both sides of the paper
- Plant a tree
- Buy rechargeable batteries for devices used frequently

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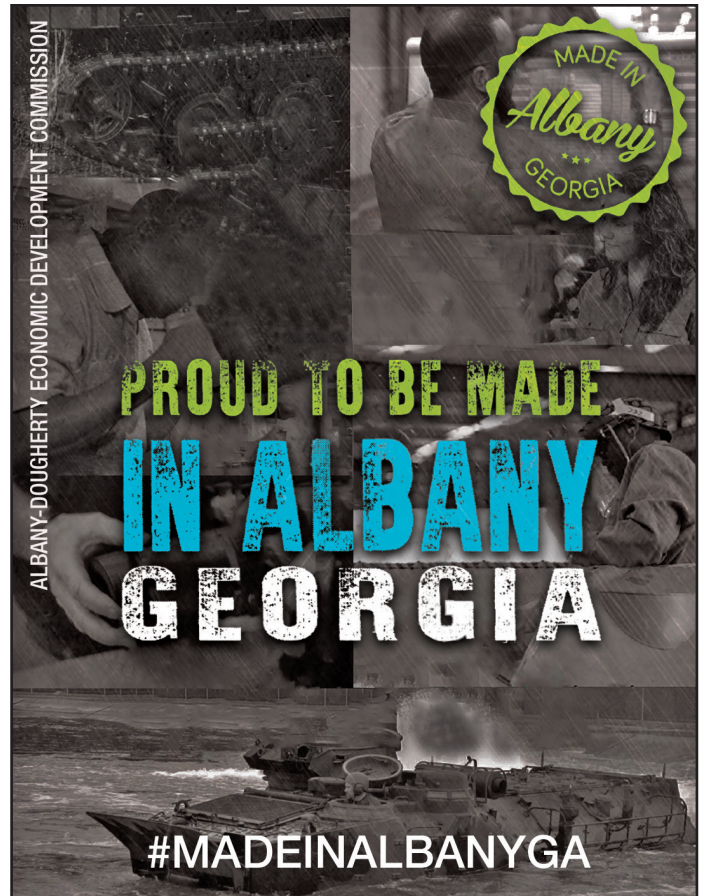
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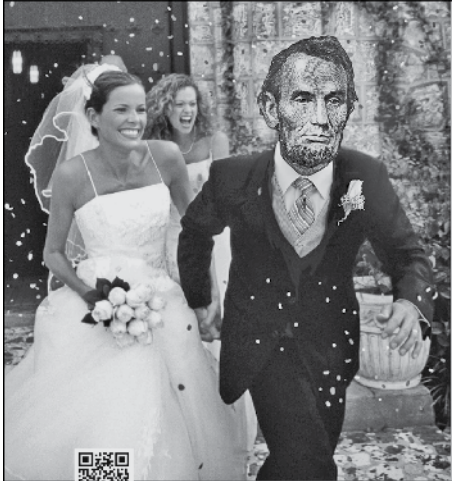
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- Supporting Current Dog Handler Teams
- Supporting Veteran Dog Handler events/causes
- Supporting retired Military Working Dogs
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As an all volunteer organization, volunteers are the lifeblood of everything we do. That means that each individual who volunteers with MWDTSA contributes to the support we provide to our military working dog teams. Become part of our MWDTSA Team.





**MWDTSA**  
[www.mwdtsa.org](http://www.mwdtsa.org)

MWDTSA is a 501(c)(3) nonprofit (TIN# 13-4346918).  
 We are dedicated to supporting Military Working Dog teams within all of the U.S. military services.

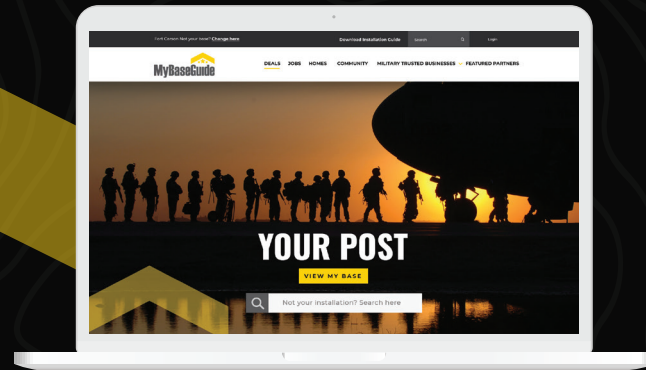
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